

FOR ORAL AND POSTER PRESENTATIONS

GUIDELINES

ORIGINAL RESEARCH: Original research on **completed** research to be presented by a member of the research team. Research abstracts must have results included in the abstract at time of submission. Research abstracts must contain the following sections (in addition to the title, author and affiliations): **Background, Methods, Results and Conclusion**. As far as possible, the data presented in the abstract should not be published, or presented at another major conference. If previously published or presented, the author (s) must indicate where and when the data was published/presented.

QUALITY IMPROVEMENT PROJECTS: Abstracts must be original and pertain to completed quality improvement (QI) projects with results included. These data-driven QI projects must be related to neonatal care or neonatal nursing. This category includes projects that are designed to improve patient care, nursing care or nursing education structures, processes, or outcomes. QI abstracts must contained the following sections (in addition to the title, author and affiliations): **Background, Methods, Results and Conclusion**.

EVIDENCE BASED PROJECTS: Abstracts must be original and pertain to completed evidence-based projects with results included. These evidence-based projects must be related to neonatal practice, education or administration. This category includes projects based on best available evidence that are designed to improve patient care, nursing care, or nursing education structures, processes, or outcomes. Evidence based project abstracts must contained the following sections (in addition to the title, author and affiliations): **Background, Methods, Results and Conclusion**.

CASE STUDY PRESENTATIONS: Analysis of actual complex patient care cases or practice situations that posed unique nursing challenges. Case write-ups must not contain identifying information or in any way violate PHA regulations. The case under discussion cannot be under current litigation.

Presenters must confirm in written submission that they have compiled with these requirements.

Case study presentation abstracts must contain the following sections (in addition to the title, author and affiliations): **Background, Clinical Challenges/Problems, How Challenges/Problems were Addressed, Recommendations for Practice/Research**.

POSTER PRESENTATION

Poster may be offered either as a platform presentation and/or a static poster

PLATFORM POSTER PRESENTATION: This platform presentation will give presenters an opportunity to present an overview of their poster in 3 minutes using 1 slide in addition to having the poster on display.

DISPLAY POSTER: Poster will be displayed in poster showcase area in the exhibition area for the duration of the conference and presenters will be required to stand by their poster at nominated times during the conference.

POSTER REQUIREMENTS

1. **AO Size:** Poster must be AO size (841mm wide X 1188mm high) or smaller and must be printed in **PORTRAIT** orientation. Please note the poster size must be strictly adhered to, due to the limitations of the poster board sizes.
2. Your poster presentation will be allocated a number in which your poster is to be hung in the poster area. Please hang your poster at the allocated number.
3. Poster may be hung from **Wednesday 2 September 1400hrs** BUT must be hung by **Thursday 3 September 0800hrs** at the latest.
4. Please ensure that your poster is removed by **Friday 4 September afternoon tea**. The organisers take no responsibility for posters and poster containers.
5. Please bring Velcro dots for affixing to the display board.

POSTER FORMAT REQUIREMENTS:

1. Posters should include the name (s) and affiliations of the author (s).
2. All posters must carry a title.
3. All text lettering, diagrams and photographs should be large enough to be legible at a distance of 1.5m. Lettering used for titles should be 24-point minimum. Large type from a word processor, photo-enlarging typing, stencilling, rub-down letters (e.g. Letraset) are recommended for text and captions. Freehand lettering is not recommended except for last-minute alterations.
4. In preparing the poster, you should not attempt to detail the entire research history. Present only enough data to support conclusions or to explain the point (s) you wish to make. Text should be kept to a minimum in favour of diagrams and photographs. Aim to put across a simple message in an eye-catching manner.