



Branch Committee Minutes

17 May 2023

NEW SOUTH WALES

Meeting opened: 6.04pm

Present: Justine Parsons (chair), Jennifer Middleton, Karen Walker, Krischelle Yorke, Kristy Chesworth, Suza Trajkovski, Shelley Reid (minutes).

Apologies: all present.

Confirmation of last minutes: minutes for 2 November 2022 were accepted as true.

Business arising

1. Committee membership: welcome to Krischelle York.
2. Broken Hill seminar update: Karen reported on progress with planning. Program being developed and some speakers confirmed, more required to cover requested topics. Sponsorship from Medela, seeking more sponsors. Engaging with SA Branch for their input.

New business

1. Feedback from ACNN strategic planning meeting: this was reviewed and discussed. Minor change required for TOR (removal of names). Asked to redesign information sheet as a recruitment flyer. Discussion on not fully understanding requirements for receiving conference funding even though this incentive had not been communicated to the branch in the previous year.
2. Executive members on Branch/SIG committees: Shelley will step down from the Branch Secretary position at the end of this meeting.
3. Appointment of Branch Secretary: Krischelle York has volunteered to fill the role with support from Justine and Shelley. Website details will be updated by Shelley.
4. Membership drive: discussed a membership drive at Babes in the Vines next month. A table has been reserved for ACNN promotion. Shelley will supply tablecloth, pens and post-it pads. Committee volunteers will attend the desk during break times to encourage new members to sign up. A poster with a QR code to the ACNN application webpage will be developed for applicants to apply on the spot. Also planned to hold a draw for new members joining on the day with the prize being a bottle of wine, to be arranged by Justine.
5. Open meeting for members: unable to hold this as arranged due to clash with ACNN Zoom calendar bookings and a new limit on the number of education sessions per month. Shelley to check Zoom calendar for July meeting and any education sessions already booked to see if NSW can present a session on that date.

Meeting closed at 7.05pm.

Next meeting: 19 July, time TBC