



Australian College of Neonatal Nurses Inc. SA Branch
 SA Branch Executive Meeting Minutes – Monday 30th January
 Meeting Location: Seminar Room 3rd floor QVB W&CH

<i>ISSUE</i>	<i>REPORT/DECISION/ACTION</i>	<i>BY WHOM</i>
1. Present	Angela Cavallaro, Gill Mibus, Brie Simpson, Marissa Lewis, Miriam Long.	
2. Apologies	Lee Hussey, Sharon Brenton.	
3. Business Arising from previous minutes	<ul style="list-style-type: none"> • Current membership is 65. Aim to increase this to 100 this year. • Feedback from Human Milk Bank Forum was excellent. The format and speakers were very well received. No negative comments to date. 	
4. Financial report	<p>All money in from HMB Forum twilight seminar \$1265 Costs (catering, etc.) \$2290 Therefore loss of \$1024</p> <p>Discussion of this showed that we should have more income with 60 people in attendance, 48 of these paying. Marissa to discuss with Karen if some moneys not accounted for. Breakdown of costs included \$15 pp drinks package, \$16.50 food, also caterers vehicle's travel & packing fee \$250 (!) and supervisor \$50 hour X 3. Unaware of these extra costs, to check with Lee if these extra costs were in the original quote.</p>	Marissa
5. New Business	<ul style="list-style-type: none"> • Miriam to write report for ACNN (national) AGM and send in before 29 Feb • Miriam to compile bimonthly report for ACNN (national) • Need to increase membership – recruitment drive to concentrate around April/May before financial year. Target SCBU staff. All executive to encourage – possibility of enticing new members with free movie ticket. Highlight the SIGs. Have an inservice education. Brie and Miriam to work together on a presentation for work sites. • Diana Johannson has offered to sell entertainment books again this year. Angela to thank her for that involvement again and encourage sales. • Fundraising. Aim to raise funds for Bali sponsorship, teaching at Denpasar Hospital, basic neonatal/family centred care. Ideally would send 2 nurses for 1 week. Discuss further with Lee as to what is required and when this would be. • 2017 year ahead – aim to have 2 seminars this year – May and October/November • May 17th (potentially) “Mindfulness & Wellbeing in the Neonatal Nursery” , an evening workshop (3 hours) from 6-9 pm. Possible scenario of 	Miriam Miriam All exec Brie & Miriam Angela

	<p>*Yoga and meditation (1 hour) *Mindfulness/wellness (1 hour) – stress reduction Location – potentially Samuel Way building. Angela to check if this is possible and costs involved. Possible Robinson Institute. Timings 6-6.30 – registration and drinks – ½ hour or ¾ hour sessions with 8.30-9.00 summary/deliberation. All executive to think about potential speakers and layout and report back at next meeting please.</p>	All executive
--	--	---------------

Next meeting will be held at W&CH QVB seminar room 3rd floor on February 14th at 6.00 pm