

## ACNN F2F MEETING 3 SEPT 2024

ACTION	RESPONSIBILITY OF	COMPLETION
<b>ACNN Champions (n=10)</b> Benefit- free membership X 12 months Outcome- ?effectiveness	AC to send a thank you to all	
<b>Membership Drive</b> <ul style="list-style-type: none"> <li>- Support from Nat Exec to Branches</li> <li>- Add to Feb agenda</li> <li>- In readiness for April to launch May Madness</li> <li>- To acknowledge and celebrate members of 5/ 10 years standing</li> </ul> <b>Prize</b> <ul style="list-style-type: none"> <li>- Gift vouchers/cards ?amount</li> <li>- Nat Exec to work with Branches</li> </ul>	NF and KN	
<b>NNOM Project Report</b> <ul style="list-style-type: none"> <li>- 2 papers published, 3<sup>rd</sup> in progress</li> <li>- Grants application→ 2 submitted, but 1 was withdrew by organisation due to budget</li> <li>- Plan for implementation in March</li> <li>- Plan for a panel in COINN Conference 2026</li> </ul>	MB and LN	
<b>Historical documents</b> <ul style="list-style-type: none"> <li>- Collage for website or a page on website</li> <li>- Need for contingency plan on archiving of all documents (hard copies)</li> </ul>	KN, SR, AC and LB	
<b>Finances</b> <ul style="list-style-type: none"> <li>- A decline in the last few years due to ↑er operation costs and ↑ availability of scholarships (numbers and amounts)</li> <li>- Estimate: ~\$60K for 3 events in 2025</li> </ul>		
<b>Events/ Seminars/Workshops 2025</b> <ul style="list-style-type: none"> <li>- Location will be Branch choice</li> <li>- Month: June in QLD, July in VIC and Sept in NSW (AGM will be held)</li> <li>- Timeline:               <ul style="list-style-type: none"> <li>Oct 2024→ feedback/ proposal to Branches/SIGs</li> <li>Dec 2024→ Branches/SIGS present tentative plans</li> <li>Feb 2025→ Branches/SIGS with confirmed plans</li> </ul> </li> </ul>	AC	
<b>Public Officer</b>	AC and SR	

<ul style="list-style-type: none"> <li>- Requirement: 28 days handover to new PuO</li> <li>- SR will stay on</li> <li>- Succession Plan is needed</li> </ul>		
<p><b>Position Statement on Education</b></p> <ul style="list-style-type: none"> <li>- Jennifer Dawson of Education SIG will work on their current position statement to make it national</li> <li>- First Nation Scholarship</li> </ul>	AC	
<p><b>Policies and Guidelines updates</b></p> <ul style="list-style-type: none"> <li>- P15 BMS</li> <li>- P8 ICT Policy and P12 Consent</li> <li>- G5 completed</li> <li>- G8 completed</li> <li>- Trade Agreement Form → to change to booking form</li> <li>- P4</li> <li>- G1 and G5 to combine with Exec position and Exec conference</li> <li>- G9 and G6 to combine branch formation guidelines and SIG formation guidelines (subcomm document as appendix)</li> <li>- G7</li> </ul>	MB SN, NF and KN SR to check SR to edit ?KN and Nikki  MB and KN AC and NF  KN, LN and LB  MB to review	
<p><b>COINN 2026</b></p> <ul style="list-style-type: none"> <li>- NT Grants (\$300 per delegate)</li> <li>- Venue: Darwin Convention Centre</li> <li>- Date: 25 to 28 Aug 2026</li> <li>- Signatory: President and Treasurer</li> <li>- Funding for overseas marketing contract</li> </ul>	AC to F/U with COINN	
<p><b>PCO Contract</b></p> <ul style="list-style-type: none"> <li>- ?allocate role to seek suitable locations for 2025</li> </ul>		
<p><b>NNCA (NZ)</b></p> <ul style="list-style-type: none"> <li>- 2024 Conference: 4 delegates</li> <li>- 2026 COINN</li> </ul>	AC to F/U with NNCA	
<p><b>ACN Bronze Membership</b></p> <ul style="list-style-type: none"> <li>- 10% discount for ACNN members</li> <li>- ACN 2025 Canberra → ?allocate to one Nat Exec</li> </ul>		
<p><b>PSANZ Award: Neonatal Nurses</b></p> <ul style="list-style-type: none"> <li>- 2025 in Brisbane \$1500</li> </ul>	Winner 2025 Nadine Griffiths	

- ?should this be allocated to PO	Rebecca Hyde	
<b>ANZNN</b>	AC and MB to discuss	