



THE PEAK PROFESSIONAL BODY
FOR NEONATAL NURSES IN AUSTRALIA

General Meeting MINUTES OF MEETING 7:30 PM Monday, 11 February 2019

1. Meeting open

Meeting Opened By Karen Walker at 7:34 PM

2. Attendance & Apologies

Attended

Anndrea Flint

Cassandra Prezioso

Jane Roxburgh

Jennifer Dawson

Karen New

Linda Ng

Representative NNP SIG

Representative NNL SIG

Samantha Lannan

NSW - Shelley Reid, QLD - Linda Ng, NNR - Margaret Broom, NNP - Anndrea, LRC - Donna Hovey, VIC/NNE - Jennifer Dawson, SA - Miriam Long, NNL - Wendy Carlish, ACT - Leanne Ehrlich.

3. Confirmation of the minutes of the previous general meeting

4. Business arising from the minutes of the previous general meeting

Action Items

031 PCO contract

Finalise and sign contract

Due Date: Friday, 1 February 2019 **Assigned To:** Anndrea Flint, Karen Walker **Completed:** Sunday, 31 March 2019

032 F2F 2-3 February

Anndrea to contact branches and SIGs to see if any wish to add any items to the agenda.

Due Date: Friday, 1 February 2019 **Assigned To:** Anndrea Flint **Completed:** Thursday, 7 February 2019

033 LRC Scholarship to COINN

Need to select scholarship recipient to COINN 2019.

Due Date: Friday, 1 February 2019 **Assigned To:** Representative LRC SIG, Anndrea Flint **Completed:** Thursday, 7 February 2019

034 ABA seminar discount

Advertise ABA seminars to members with notice of discount for ACNN.

Due Date: Friday, 1 February 2019 **Assigned To:** Karen New **Completed:** Thursday, 7 February 2019

035 Qualification for direct-entry midwives

Determine with UTas staff if any action has been taken to correct the anomaly of some students being recognised while other are not, for the same course of study.

Due Date: Friday, 1 February 2019 **Assigned To:** Linda Ng, Anndrea Flint, Karen Walker **Completed:** Thursday, 7 February 2019

5. Correspondence

1. Newsletter from CNMO.
2. Reply to member regarding education tools.

6. Finance

1. Treasurer's report
2. New initiatives arising from F2F meeting: proposal for HDR scholarships to support members undertaking PhD, MPhil or Masters by Research. COINN travel grants - successful recipients to send registration receipt to Sam for reimbursement. Ten are available for members, and 10 for executive/branch/SIG operating committees.

7. Governance

1. Approval of social media policy: final draft was approved.

8. Legal

No actions required.

9. Operations

1. Branch reports: VIC branch holding a meeting on 6 March to form an operating committee.
2. SIG reports: contacted by Anndrea about whether to participate in Sydney on 9 November. NNR will meet at another time. LRC is considering. NNL also considering. NNP not meeting at conference. Not heard from NDC. Zoom for AGM?
3. Website review: ACNN website pages reviewed and updated.
4. Scholarships: Linda reported scholarships have increased to \$8,000. Awards: NNE and Family Appreciation.
5. Professional Officer: Linda Ng has informed the National Executive Committee she is planning to step down. A call for nominations will be required soon, to meet the requirement for 6-months' lead-in.

10. Conference and Events

1. COINN: encourage members to buy scarves to wear at this event.
2. Visiting academic tour: Jane noted that Nancy is looking forward to the tour and asked everyone to fill in the template. Need to ask everyone what sort of presentation they want so Nancy can start planning them. ACT would be interested in an evening event. Nikki will help with logistics.
3. Sydney event: looking at venues this week.
4. Conference 2020 (WHO Year of the Nurse and Midwife): to be held in Canberra, in early September.

11. New Business

1. Social media: Cassie presented the new social media committee role. Opportunity for closed FB accounts. She has set up an ACNN Instagram account. There will be an EOI for more SMC members. Current committee has

suggested ideas for promoting ACNN at COINN but need to check with COINN and NNCA first.

12. Meeting Close

Meeting closed at 8:38 PM

Next Meeting

General Meeting

7:30 PM, Monday, 11 March 2019

Karen Walker

Signature

Actions Summary

| # | Title | Assigned To | Due Date | Completed |
|-----|---|---------------------------------------|-------------------------|---------------------------|
| 031 | PCO contract | Anndrea Flint, Karen Walker | Friday, 1 February 2019 | Sunday, 31 March 2019 |
| 032 | F2F 2-3 February | Anndrea Flint | Friday, 1 February 2019 | Thursday, 7 February 2019 |
| 033 | LRC Scholarship to COINN | Representative LRC SIG, Anndrea Flint | Friday, 1 February 2019 | Thursday, 7 February 2019 |
| 034 | ABA seminar discount | Karen New | Friday, 1 February 2019 | Thursday, 7 February 2019 |
| 035 | Qualification for direct-entry midwives | Linda Ng, Anndrea Flint, Karen Walker | Friday, 1 February 2019 | Thursday, 7 February 2019 |