



THE PEAK PROFESSIONAL BODY
FOR NEONATAL NURSES IN AUSTRALIA

Forum MINUTES OF MEETING 7:30 PM Monday, 11 April 2022

1. Meeting open

Meeting Opened By Anndrea Flint at 7:33 PM

2. Attendance & Apologies

Attended

Amy Curran
Anndrea Flint
Karen New (ESO)
Kristin Hughes
Linda Ng
Melissah Burnett
Nicol Franz
Samantha Lannan
Sarah Neale
Shelley Reid

Apologies

Denise Harrison

Branches: QLD - Melody Emerson, SA - Julie Bernardo

SIGs: Education - Linda Ng, Infant Feeding - Heather Taylor, Leadership - Melody Emerson, Low Resource Countries - Judy Macey, Nurse Practitioner - Julie Bernardo, Neonatal Skin - Kristin Hughes, Neurodevelopmental Care - Annie Chang.

3. Acknowledgment

The Australian College of Neonatal Nurses would like to acknowledge the Australian Aboriginal and Torres Strait peoples across the nation as the traditional custodians of the lands on which we live, learn and work, and honour elders past and present.

4. Confirmation of the minutes of the previous forum

Motions

078 The minutes of the meeting held on 14 Feb 2022 were a true and accurate record.

Status: Carried **Mover:** Kristin Hughes **Seconder:** Linda Ng

Attachments

[2022-02-14 Minutes - Forum Meeting](#)

5. Business arising from the minutes of the previous general meeting

1. Welcome pack: this has been discussed by the Executive. Considerations are what will the package consist of and where the pack is to be sent. Options include a hard copy pack to be sent to a member in all units, or a digital

version already being offered by some branches. This suggestion to be discussed further by Branches and SIGs, for reporting at the next forum on 13 June.

6. Governance

1. SIG scholarship categories: these have been completed. Karen New will ensure wording is consistent around receipts.
2. Zoom admin access for facilitating Zoom meetings and screen sharing: Karen has done some education around this.
3. Strategic plan update: this has been reviewed recently, with some changes. To be finalised.
4. Information flyers: no report.
5. Constitution review: in progress, will be distributed to members for review within the required time-frame before voting at the AGM.

7. Treasurer's report

Samantha Lannan thanked Karen New for filling in while Samantha was overseas. Nothing in particular to report.

8. Branch reports

1. ACT: no representative present.
2. NSW: no representative present.
3. QLD: Melody Emerson reported the Branch committee is working on the planned event on Magnetic Island, and thanked Anndrea Flint for her input.
4. SA: Julie Bernardo reported the Branch committee is meeting soon, to organise another event on 4 May.

9. SIG reports

1. Education: Linda Ng reported the last virtual seminar had a good response. The SIG committee is asking members for topics.
2. Infant Feeding: Heather Taylor reported that a dietitian from the Children's Hospital at Westmead is booked to present on 14 June, a SIG open meeting. Considering a speaker for the Annual Conference, will approach someone who has been researching suck feeding while babies are on nasal high flow.
3. Leadership: Melody Emerson reported the SIG committee has been reviewing two scholarship applications, both considered to be good.
4. Low Resource Countries: Judy Macey reported that the Taking Paediatrics Abroad sessions are continuing. No scholarship applications were received, need to promote these more. Considering making contact with the Congress of Aboriginal and Torres Strait Islander Nurses and Midwives (CATSINaM).
5. Neonatal Nurse Practitioners: Julie Bernardo reported on the pre-PSANZ workshop being organised, 27 registrations so far.
6. Neonatal Skin: Kristin Hughes reported the March meeting had been deferred to May, due to flooding in the area.
7. Neurodevelopmental Care: Annie Chang reported the SIG committee was meeting to discuss the Annual Conference. Topics discussed were SMS4DADS, and skin to skin care by fathers. Online event on 12 May on improving neurodevelopmental care through QI activities. Further online event to be organised for December.
8. Research: no representative present.

10. Operations

1. Professional Officer: no report.
2. Social Media Committee: Sarah Neale asked for SIGs and Branches to supply promotional material. Possible to supply a short video (1-3 minutes).
3. Executive Support Officer: Karen New reported nothing else of note to add.

11. New Business

1. Anndrea Flint reported that the Annual Review reports for Branches and SIGs will be distributed in the next few weeks. Noted that the correct templates should be used, available in Dropbox.
2. Emails with meeting notice and agendas have not been received by some groups. Shelley will look into this and send separately if required.

12. Meeting Close

Meeting closed at 8:18 PM

[Next Meeting](#)

Forum Meeting

7:30 PM, Monday, 13 June 2022



Anndrea Flint (President)

13 June 2022

Motions Summary

#	Title	Mover	Seconder	Status
078	The minutes of the meeting held on 14 Feb 2022 were a true and accurate record.	Kristin Hughes	Linda Ng	Carried