



THE PEAK PROFESSIONAL BODY
FOR NEONATAL NURSES IN AUSTRALIA

Forum Meeting MINUTES OF MEETING 7:30 PM Monday, 13 June 2022

1. Meeting open

Meeting Opened By Anndrea Flint at 7:30 PM

2. Attendance & Apologies

Attended

Amy Curran
Anndrea Flint
Karen New (ESO)
Kristin Hughes
Linda Ng
Melissah Burnett
Nicol Franz
Samantha Lannan
Sarah Neale
Shelley Reid

Apologies

Denise Harrison

Branches: NSW - Jo Shiels, QLD - Karen Hose, SA - Miriam Long

SIGs: Education - Linda Ng, Infant Feeding - Heather Taylor, Leadership - Lyn Chapple, Low Resource Countries - Robyn Schmid, Nurse Practitioners - Miriam Long, Neonatal Skin - Lyn Chapple

3. Acknowledgment delivered by Anndrea Flint

The Australian College of Neonatal Nurses would like to acknowledge the Australian Aboriginal and Torres Strait Islander peoples across the nation as the traditional custodians of the lands on which we live, learn and work, and honour elders past and present.

4. Confirmation of the minutes of the previous forum

Motions

078 The minutes of the meeting held on 2 Apr 2022 were a true and accurate record.

Status: Carried **Mover:** Samantha Lannan **Second:** Kristin Hughes

Attachments

[2022-04-02 Minutes - Planning Meeting](#)

5. Business arising from the minutes of the previous forum

1. Annual review reports: these have been delivered to Branch and SIG committees, with requests for amendment where indicated.

2. Meeting notices to Branches and SIGs: Shelley has been adjusting the method for distributing notices from ProcessPA. Still not being received by some Branches and SIGs, therefore Shelley will email these groups separately from the ACNN Secretary email.

6. Governance

1. Scholarships: recipients from the latest round have been notified by the Professional Officer.
2. Constitution review: review in progress with a view to sending to all members in good time for the AGM.

7. Treasurer's report

1. Samantha is working on a projected budget to be presented at the AGM. The EOFY report will be confirmed in July.
2. Samantha reported that current Xero fees are set to rise. However, the new ACNN accountant can offer much lower fees through the firm's account. Shelley to organise a circular motion for an Executive decision on the proposal to accept the Xero offer from Wimmera Mallee Accounting.

8. Branch reports

1. ACT: no representative present.
2. NSW: Jo Sheils reported that an online presentation has been arranged for November, on autism and ADHD spectrum in NICU graduates. This will be presented by Dr Crista Wocadlo, Developmental Psychologist at Royal Prince Alfred Hospital, Sydney. Invitation to have a promotional stand at the Susan Ryan event in August unable to be filled, may provide promotional material for display instead.
3. QLD: Karen Hose reported that the planned event on Magnetic Island is fully booked. The Branch Committee is working on annual report revisions for the Executive.
4. SA: Miriam Long reported that an event was held on 4 May with good attendance, including from smaller hospitals. Planning further events is in progress.

9. SIG reports

1. Education: Linda reported on projected plan to partner with NSW Branch on an event in Broken Hill. Conference meeting arranged, also planning a survey of members on education.
2. Infant Feeding: Heather reported on the online presentation from a dietitian at Children's Hospital at Westmead, discussing additives, calories and meeting growth needs in sick infants.
3. Leadership: Lyn Chapple reported that the SIG is planning open meetings in July and October. Scholarship recipients are asked to present their work.
4. Low Resource Countries: Robyn Schmid reported that the SIG Committee is back to monthly planning meetings and is continuing to work with Taking Paediatrics Abroad to present education sessions.
5. Neonatal Nurse Practitioners: Miriam Long reported on a successful session at the pre-PSANZ meeting, with 35 delegates. The Committee is assisting Margaret Broom to set up an NNP program in The Canberra Hospital. Working on becoming instructors in the STABLE program, and planning some education sessions. Karen is to add QR code to SIG flyer.
6. Neonatal Skin: currently holding 6-weekly meetings including next presentation in August. Planning for conference in progress, SIG members will chair the SIG session.
7. Neurodevelopmental Care: no representative present.
8. Research: no representative present.

10. Operations

1. Professional Officer: no report, Denise is an apology for this meeting.
2. Social Media: Sarah thanked those who contributed to May Madness. Focusing now on early bird closure for conference registration.
3. Executive Support: nothing to report.

11. Annual Conference

1. Coffs Harbour 2022: arrangements are looking good, expect to have 4 or 5 breakfast sessions. Please note to book accommodation at the venue with registration as it has all been reserved for ACNN. SIGs are asked to nominate people to chair sessions in the next few weeks.
2. Adelaide 2023: set for 6 - 8 September. Need to think of a theme. Karen asked for SA representatives to volunteer local knowledge for planning. Also need to think of topics of interest, some suggestions were genetics, epigenetics, or the Eat Sleep Console Program. Lyn Chapple also put forward suggestions for topics – National Standards, hospital acquired complications and their implications for neonatal care, PIVC standards, and “never” events.

12. New business

1. Welcome pack: Sarah Neale is happy to coordinate this initiative with Karen New and Chelsea Anderson from the Education SIG. Plans will be brought to the Executive for approval.

13. Meeting Close

Meeting closed at 8:30 PM

[Next Meeting](#)

Forum Meeting

7:30 PM, Monday, 8 August 2022



Anndrea Flint (President)
8 August 2022

Motions Summary

#	Title	Mover	Seconder	Status
078	The minutes of the meeting held on 2 Apr 2022 were a true and accurate record.	Samantha Lannan	Kristin Hughes	Carried