



ACNN Forum Meeting Minutes

8 June 2026

1.0 Meeting Commenced: 7:30pm AEST

Present:

ACNN Executive: Amy Curran (Chair), Samantha Lannan (left at 8:15pm), Nicol Franz, Laura Briguglio, Melissah Burnett, Sarah Neale, Jennifer Middleton, Emily McCorquodale, Alison Michael and Shelley Reid

Subcommittee representatives:

Laura Briguglio (ACT Branch), Jennifer Middleton (NSW branch), Wendy Carlish (Qld Branch), Ritsue Phillips (SA Branch), Elise Cowan (Vic Branch), Vini Brehaut (WA Branch), Lyn Chapple (Neo-Skin SIG), Emily McCorquodale (NDC SIG), Barbara Monk (NNP SIG) arrived at @ 7:50pm, Karen New (LRC SIG), Erin Trathen (N&F SIG)

2.0 Apologies: Patricia Lowe and Margaret Broom

Minutes: Laura Briguglio

Item	Topic	Actions
3.0	Acknowledgement to Country	
	Amy opened the meeting with an Acknowledgement of Country: In the spirit of reconciliation, the Australian College of Neonatal Nurses acknowledges the Traditional Owners and Custodians of Country throughout Australia and their connections to land, sea and community. We pay our respect to their Elders past and present and extend that respect to Aboriginal and Torres Strait Islander peoples today.	Nil
4.0	Confirmation of previous minutes	
	Forum Meeting Minutes – 13 th April 2026 approved by Vini Brehaut and Karen New.	To be signed electronically by the Chair and uploaded onto the website
5.0	Business Arising from Previous Meetings	
5.1	Nil	Nil
6.0	Governance	
6.1	Branch Reports	Nil
	ACT – Laura Briguglio - Successful Twilight Seminar held in late May with more than 40 attendees and positive feedback regarding presentations. - Branch committee meeting planned later in June to progress planning for activities in the second half of 2026.	
	NSW – Jennifer Middleton - Expressions of Interest (EOIs) for COINN travel grants have been sent to members and were well received. These EOI's are currently under review by NSW branch Committee. - Increased promotion of the Jessie Everson Scholarship resulted in strong interest and have resulted in supporting NSW branch members attendance at regional events. - Planning is underway for a NSW branch event later in 2026. - Collaboration discussions continue regarding a future "Babies in the Bush" event.	Nil

	Qld – Wendy Carlish - COINN travel grant EOIs received strong interest and are currently being reviewed by Qld branch committee. - Committee polo shirts are being organised to increase visibility at branch events. - Previously postponed face-to-face seminar has been rescheduled for October 2026 further details are to be confirmed. - Continued focus on increasing social media engagement and highlighting member achievements.	Nil
	SA – Ritsue Phillips - Event on Stoma Care planned for late June featuring clinicians from WCH Adelaide and a parent speaker. - Travel grants for COINN attendance remain under development. - Funding provided for committee member attendance at an Indonesian conference, with a report to be provided following return to SA branch. - Planning underway for International Neonatal Nurses Day activities. - Discussion highlighted significant interest in the Stoma Care topic, with consideration for broader dissemination and future events.	Nil
	Vic – Elise Cowan - Zoom presentation featuring the LRC SIG Humanitarian Worker has been scheduled for June 2026. - The branch is also continuing to progress opportunities for travel grants to support member attendance at COINN 2026.	Nil
	WA – Vini Brehaut - Recent consumer presentation exploring parent experiences within NICU was well received and highlighted differing perspectives between families and clinicians. - Highlighted another recent education session which was delivered by a midwife/paramedic focusing on out-of-hospital neonatal care initiatives including STORK. - Positive increase observed in May Madness participation across Vic membership. - Welcome packs finalised and planned for distribution to members. - Travel grant planning progressing – considering support for Vic committee and branch members. - Temporary support being provided to the Social Media Liaison portfolio during maternity leave coverage.	Nil
6.3	SIG Reports LRC – Karen New - All 3 scholarships and 4 travel grants recipients are attending COINN - Planning underway for two visits to the Solomon Islands in 2027 – dates have been set - Working on possibly attending a few other countries in 2027 - Exploring additional international opportunities. - Appreciation extended for support provided through the 'Coin for COINN' initiative.	Nil
	NNP – Barbara Monk - Recharge and Reconnect event in May received strong feedback. - Positive participant feedback regarding topics and presentation format. - Continuing to work on public website updates and working on the development of an NNP member rollcall continue. - July presentation on congenital infections planned.	Nil

	- COINN respiratory workshop progressing.	
	Neo-Skin SIG – Lyn Chapple - The most recent Neo-Skin SIG event was well attended and received positive feedback. - Planning for the Neo-Skin workshop at COINN 2026 is progressing well. - As the SIG has delivered workshops in both 2025 and 2026, SIG feels that they are not in a position to provide a workshop at the seminar series however very happy to assist with speakers or topics of interest. - The Miracle Babies skin care information flyer has been submitted to Executive and is awaiting feedback. - Development of the SIGNet (international skin group) Memorandum of Understanding (MOU) is progressing and is currently being reviewed by the Neo-Skin SIG. Once finalised, it will be forwarded to Executive for consideration. - Succession planning has commenced for 2027, with some current committee members indicating they do not intend to renominate. - Early discussions have commenced regarding development of a neonatal stoma resource for the ACNN website. Potential industry funding opportunities are being explored; however, the resource will remain non-product specific. Planning remains in the preliminary stages.	Nil
	NDC SIG – Emily McCorquodale - Last meeting on 25th May – new members joined which was very welcome - Kangaroo-athon was discussed at length and looking forward to results released soon - Working on virtual presentation later in the year and pivoting topics due to speaker availability final details to be confirmed - Australian Music Therapy Association offered a 10% discount to access their training which was well received. Looking to see if a member of the committee can attend the training in its entirety to be able to share this back. - Looking to work more on member highlights for social media for later in the year	Nil
	Nutrition and Feeding – Nil Representative	
	Research SIG – Nil Representative	
7.0	Finance	
7.1	Treasurer's Report – Samantha Lannan ACNN has a current balance of \$572,333. Activity includes the usual monthly running costs and membership income along with some registration income and venue costs for Branch events. The majority of activity is all related to the COINN conference with some venue payments and income from registrations and trade sponsors. All Branch and SIG financial reports were sent out last week along with a Claim Form that can be used by committee members receiving financial support to attend COINN 2026. Please return completed claim forms along with the conference registration receipt to facilitate payment.	Members to direct finance queries to Samantha via treasurer@acnn.org.au
7.2	Membership Report – Nicol Franz	Members to direct membership queries to

	Membership Update Current financial membership as of 8 June 2026 is 1,193 members, exceeding both June 2025 membership numbers (1,128 members) and the previous peak membership level of 1,131 members recorded in September/October 2024. The May 2026 Membership Drive resulted in 30 new members joining during the promotional period. Twenty-one new members and sixteen referring members met eligibility criteria for entry into the membership prize draw. Overall membership trends continue to demonstrate sustained growth despite fewer new memberships compared to the 2025 campaign period. Membership Drive Prize Draw The Membership Drive prize draw was completed following closure of entries on 31 May 2026. Three winners were selected from eligible new member entries: Elizabeth Henderson, Cathy Roberts, and Manju Mohan. Three winners were selected from eligible referring member entries: Wendy Carlish, Louise Thiele, and Emily Brady. Winners will receive ACNN/COINN voucher prizes in accordance with the Membership Drive terms and conditions. Membership Renewals Membership renewals are entering their peak period, with renewals continuing to be processed across the membership base. Following ACNN's transition to a subscription-based payment model in 2025, members are being reminded that memberships now operate under an ongoing subscription arrangement. The member acceptance statement outlining these arrangements remains available on the membership sign-up page to support member awareness and minimise confusion regarding renewals.	Nicol via email at membership@acnn.org.au
8.0	Conference and Events	
8.1	COINN 2026 – Transforming Neonatal Care: Innovate, Influence, Inspire – Melissah Burnett Melissah provided an update on planning and registrations for COINN 2026. - Early bird registrations close on 24 June 2026. - The conference program is now available online and members were encouraged to review and bookmark the program website. - An electronic program (e-program) will be provided this year, with no printed program available. - Registrations continue to be received predominantly from Australian delegates, with representation also confirmed from a number of international countries. - New keynote speakers have been confirmed, including: - o An Assistant Secretary from the ANMF National Office presenting on climate change. - o The Chief Midwife of the Northern Territory presenting on Birthing on Country. - Workshop registrations remain open, with places still available across all of the sessions. - Promotion of conference social events continues through ACNN social media channels.	Nil
8.2	Seminar Series for 2027– Amy Curran Amy advised that feedback and expressions of interest regarding participation in the 2027 Seminar Series continue to be received and are currently being	Amy to contact Qld, SA, NNO and Nutrition and Feeding

	collated. Follow-up is required with Queensland, South Australia, the NNP SIG and the Nutrition and Feeding SIG, as feedback has not yet been received. Potential host locations under consideration include the ACT, Victoria and Western Australia, with further planning and confirmation to occur following COINN 2026.	
9.0	Operations	
9.1	Vice President Report – Nicol Franz Nicol reported positive engagement with affiliate members and ongoing exploration of collaborative opportunities. - The University of Tasmania will shortly distribute a formal invitation to ACNN Branches and SIGs regarding opportunities to contribute to neonatal theory and practice teaching in Semester 2. - Branches and SIGs were encouraged to actively promote ACNN initiatives and resources within their respective networks. - Members were encouraged to familiarise themselves with the ACNN website and support efforts to increase website engagement and traffic. - It was recommended that a review of website content and resources be added as a standing agenda item for all Branch and SIG meetings.	All branch and SIGs to add “website review” to standing agenda for meetings
9.2	Professional Officers Report – Margaret Broom Carried over to next meeting. Karen New advised that: - Scholarship rounds are currently open and close on 15th June - Nurse Excellence Awards nominations will be coming out on 11th June via email - Marlene Dunn Scholarship has been finalised and will be announced at the COINN conference	Karen to arrange for email reminders for both scholarship round and Nurse Excellence awards to be sent to all members.
9.3	Social Media Report – Sarah Neale Sarah thanked Branches and SIGs for their support and advance planning during the May Madness membership campaign, noting this had contributed significantly to the success and smooth delivery of social media activities. - A Social Media Liaison Meeting was held in the previous week, providing an opportunity for informal discussion, sharing of ideas, and exchange of tips and strategies for social media engagement. - Members who have not yet joined the Social Media Liaison WhatsApp group were encouraged to do so, with the group continuing to be a valuable communication and collaboration platform. - Social media promotion of COINN 2026 continues and will increase over the coming months leading up to the conference. 9.3.1 Marketing Materials Discussion at the recent Social Media Liaison Meeting highlighted varying levels of confidence and experience among Branches and SIGs in developing social media content. There was strong support for the development of standardised ACNN marketing and social media templates to improve consistency, accessibility, branding, and ease of content creation across the organisation. Nicol acknowledged and thanked Sarah for her ongoing leadership and work in this area. 9.3.2 Accessing Google Forms Discussion occurred regarding options for Branches and SIGs to access and utilise Google Forms for activities such as Expressions of Interest, scholarship	Members not currently in the Social Media Liaison WhatsApp group are encouraged to join. Sarah to explore development of standardised ACNN marketing and social media templates for use by Branches and SIGs. Sarah and Executive to continue investigating a

	applications, and event registrations. It was noted that a centralised approach may improve security, reduce reliance on personal email accounts, and address access issues associated with workplace firewalls. Google Forms was recognised as an effective platform, and work is continuing to determine an appropriate workflow that would allow multiple users to access and manage forms through a shared account.	shared Google Forms workflow to support Branch and SIG activities, including EOIs, applications and registrations, while addressing security and access considerations.
10.0	New Business/Business without notice	
10.1	Nil	Nil
	Meeting closed: 8:27pm	Next Forum Meeting: Monday 10 th August 7:30pm AEST

Accepted as a true and accurate record of the meeting.

Amy Curran

Amy Curran
Meeting Chair and President
10/08/2026

Current Branch and SIG Balances:

Branch and SIG Balances			
8th June 2026			
	Opening Balance 1st July 2025		Current Balance 8th June 2026
ACT Branch	\$6,164.72		\$5,814.15
NSW Branch	\$34,299.37		\$40,757.82
QLD Branch	\$10,608.27		\$10,552.24
SA Branch	\$24,170.95		29,344.66
VIC Branch	\$1,817.21		\$5,565.62
WA Branch	\$880.31		\$3,143.62
LRC SIG	\$10,338.32		\$11,338.32
NNP SIG	\$9,876.30		\$13,545.73
NeoSkin SIG	\$4,078.61		\$1,442.00
NDC SIG	\$4,911.95		\$7,085.51
N&F SIG	\$2,091.49		\$4,111.49
Research SIG	\$2,902.82		\$2,744.96

Current membership data:

