

January Minutes

Monday 8th January 2024
6.15pm (ADST) NSW, Vic, ACT
5:15pm Qld

[Zoom meeting](#)

Meeting ID: 648701193

Passcode: 918851

Agenda Item	Action	Member responsible
Acknowledgment to Country	The Australian College of Neonatal Nurses would like to acknowledge the Australian Aboriginal and Torres Strait Islander peoples across the nation as the traditional custodians of the lands on which we live, learn and work, and honour elder's past and present	
1. Members	<u>Chair</u> : Donna Hovey (DH), <u>Secretary</u> : Leanne Sheppard (LS) <u>Treasurer</u> : Jo La Spina (JLS), <u>Ordinary Members</u> : Karen New (KN), Linda Ng (LN), Melissah Burnett (MB), Sarah Neale (SN), Sandra Meskell (SM), Penny Janes (PJ), Helen Patterson (HP), Lyn Chapple (LC), Jo La Spina (JLS), Jane Langford (JL)	
2. Present & Apologies	Present: KN (Acting Chair), SN, LC, JLS, MB, LN, HP Apologies: DH, LS	
3. Correspondence	<u>In</u> : <u>Out</u> :	LS
4. Review of Finances <i>Feb, May, Aug, Nov</i>	Due Feb	JLS
5. ACNN Executive Forum - 2nd monthly <i>Monday 7:30pm AEST</i>	Donna attended Dec meeting to provide report & minutes review <u>2024</u> : Feb - DH; April - JS ; June - HP ; Aug ; Oct ; Dec	DH
6. ACNN Newsletter <i>Send to LRC Sec for forwarding</i>	Due March 2024: Mar - KN; June - DH; Sept ; Dec	KN
7. Documents Review	In January the documents were reviewed and discussed. DH to finalise editing. In February – no further discussion as DH an apology. <ul style="list-style-type: none">ACNN Strategic Plan 2021 - 2025LRC SIG Terms of ReferenceLRC SIG Information FlyerLRC SIG Annual ReportLRC SIG 3-year plan 2024-2027, to develop	All DH
8. Open Meetings <i>Guest presenters - May 2024</i>	May 2024 update – to follow up with DH at the February meeting	DH

Nov 2024	Nov 2024 – suggestion from KN – Dr Michael Loftus – presenting at ACNN conference in September on climate change and health. But is an infectious diseases physician and has an interest in LRC settings. Post hoc note: a number of Indonesian nurses may apply for a scholarship to attend COINN. Query we could ask them to present to us.			
9. LRC Liaison	Tonga update: This item discussed mostly at this meeting. New site and therefore need to limit number of people to attend to 4-6, need people who have experience with the LRC SIG trips and/or other similar trips to LRCs. All on the meeting agreed. KN to meet with DH to discuss sending out an expression of interest. Post Hoc note: KN and DH meet – EOI emailed out to all SIG members with specific criteria for this visit from 8-15 June 2024. KTF update: not discussed.			KN DH
10. Social Media <i>Jan, Mar, May, July, Sept, Nov</i>	SN suggested having a theme like ‘Throw back Thursday’ for this SIG. All agreed. Will discuss further at February meeting.			SN & HP ALL
11. Webpage <i>Jan, Mar, May, July, Sept, Nov</i>	Due Jan			LC & DH
12. Sth Pacific Education (TPA) <i>Feb, Apr, June, Aug, Oct, Dec</i>	Continues			MB & LN
13. Conference 2024 <i>Feb, Apr, June, Aug, Oct, Dec</i>	Speaker arranged for a breakfast session. So nothing further to do around this at the moment. Need to consider what we want on our SIG table for this year. Continue to discuss at the February meeting.			DH
14. Scholarships	<ul style="list-style-type: none"> Renee Collisson: ? do a SM post in lead up to March closing date for scholarships Low Resource Settings: ? SM post – also see point 8 above. 			DH
15. Fundraising	On hold			
16. New SIG Members Communication	To report			DH
17. New Business				
18. Future meetings: 6.15 pm AEST/AEDT	<u>2024</u> <ul style="list-style-type: none"> February 12 March 11 April 8 May 13 June 10 July 8 	<ul style="list-style-type: none"> August 12 September (<i>conf</i>) October 14 November 11 December 9 	<u>2025</u>	