



# NNP SIG Annual General Meeting

AGM October 2021

AGM 6<sup>th</sup> October 2021 Time: 7pm Queensland local time  
Via Zoom -<https://zoom.us/j/540862167>  
Meeting ID: 540 862 167      **Passcode: 143111**

## SIG Members

Chair: Jane Langford

Secretary: Amy Curran

Treasurer: Jo Scott

Ordinary members: Miriam Long, Anndrea Flint, Karen Hose, Gill Mibus, Mirann Hensey, Lou Williamson, Sil Sissing, Donna Hillyard, Annie Hatfield and Ruth Oldfield.

New Ordinary Members: **Julie Bernardo, Susan Scott, Barbara Monk and Jessica O'Dowd (VIC)**

### Diary: Meeting dates confirmed for 2021-2022

26<sup>th</sup> October 2021 – NNP SIG Meeting  
23<sup>rd</sup> November 2021 – Open meeting with virtual speaker  
11<sup>th</sup> January 2022 – NNP SIG Meeting  
12<sup>th</sup> February 2022- virtual face to face

Item	Topic	Lead
1.0	<b>Present</b> Jane Langford, Amy Curran, Jo Scott, Miriam Long, Louise Williamson, Julie Bernardo, Susan Scott and Barbara Monk	
2.0	<b>Apologies</b> Karen Hose, Anndrea Flint, Gill Mibus, Sarah Kenny, Donna Hillyard, Sil Sissing and Jessica O'Dowd.	
3.0	<b>Confirmation of previous AGM 2020 minutes</b> Miriam Long and Jo Scott	
4.0	<b>Business From Previous minutes</b> Nothing discussed	
5.0	<b>Reports</b>	
	Chair – Productive year with developments to be discussed at the next meeting.  Secretary – Confirming dates for future meetings  Treasurer - \$6637 to date	

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6.0	Items for discussion	
	EOI for new committee members – interested parties Committee election <ul style="list-style-type: none"> <li>• <b>Chair:</b> Jane Langford (QLD) – reelected</li> <li>• <b>Secretary:</b> Amy Curran (QLD) – reelected</li> <li>• <b>Treasurer:</b> Jo Scott (VIC) – reelected</li> <li>• <b>Ordinary members</b></li> <li>• Miriam Long (SA) – Happy to stay on</li> <li>• <del>Anndrea Flint (QLD) – resigned</del></li> <li>• Karen Hose (QLD) – Happy to stay on</li> <li>• Gill Mibus (SA) – Happy to stay on if needed</li> <li>• Mariann Hennsey (NSW) – Happy to stay on</li> <li>• Louise Williamson (NSW) – Happy to stay on</li> <li>• Sil Sising (VIC) – happy to stay on</li> <li>• <del>Ruth Oldfield (QLD) – no correspondence</del></li> <li>• Donna Hillyard (QLD) – Happy to stay on</li> <li>• Annie Hatfield (QLD) – Happy to stay on</li> <li>• Julie Bernardo (SA) – New Ordinary member</li> <li>• Susan Scott (QLD) – New ordinary member</li> <li>• Barbara Monk (QLD) – New ordinary member</li> <li>• Jessica O’Dowd (VIC) – New ordinary member</li> </ul>	
6.0.1	<b>Zoom meeting dates for 2021-2022 (1900hrs QLD)</b> 26 <sup>th</sup> October 2021 – Meeting 23 <sup>rd</sup> November 2021 – Open meeting with virtual speaker 11 <sup>th</sup> January 2022 – Meeting 12 <sup>th</sup> February – Virtual Planning Day 23 <sup>rd</sup> March 2022 – Unavailable new date 14 <sup>th</sup> May – NNP SIG Workshop in Adelaide 24 <sup>th</sup> May 2022 – <i>meeting – not booked</i> 26 <sup>th</sup> July 2022 – <i>meeting – not booked</i>	
6.0.2	<b>Virtual Presentations held 2020 /2021</b> Parents perceptions for Extreme prem resuscitation and ongoing care Lung Ultrasound Management of Hypoglycaemia NAVA Ventilation	
6.0.3	<b>Virtual Presentations speakers and topics for 2021/2022</b> PPHN – Miriam Long to source speaker for November. To discuss further virtual presenters at February VPD	

<p><b>6.0.4</b></p>	<p>Inotropes – Nick Evans  Genetics  Metabolic overview – Anita Inwood (NP)  Surgical conditions  Medical legal discussion – Steph Gallagher  Health Literacy – Prof Ann Benner</p> <p><b>Virtual NNP SIG Planning Day</b>  12<sup>th</sup> February 2022 9am-4pm – Date confirmed  Discuss:  # Virtual presentations – speakers  # NNP SIG Workshop – potential speakers / venue  # Complete TO Do List for Forum meetings and Newsletter contributions  # Review Terms of Reference  # Review Sustainable committee document  # Review Newsletter  # Finalise Annual report submission due 28<sup>th</sup> February 2022</p> <p><b>Workshops 2022</b>  NNP SIG: Recharge &amp; Reconnect 2022  PSANZ 15<sup>th</sup>-18<sup>th</sup> May 2022, Adelaide – Proposed our annual workshop 14<sup>th</sup> May in Adelaide.</p> <p>ACNN Annual Conference – 14<sup>th</sup> - 16<sup>th</sup> September 2022  Coffs Harbour, Sydney – Next NNP SIG AGM if face to face</p> <p>ACNP Annual conference – 13<sup>th</sup> - 15<sup>th</sup> October 2022 Sydney  Waiting for feedback on MOU with ACNP – Amy Curran to send an email to Leanne Boase  Potential Neonatal concurrent session:</p> <ul style="list-style-type: none"> <li>• <i>Principles of Neonatal resuscitation/ management of Extreme Preterm baby</i></li> <li>• <i>Early onset sepsis Vs Late onset Sepsis – management &amp; Treatment</i></li> <li>• <i>Neonatal metabolic conditions and further investigations</i></li> </ul>	
<p><b>7.0</b></p>	<p><b>Sustainable Committee Documents</b></p>	
	<ul style="list-style-type: none"> <li>• Newsletter contributions for 2021 / 2022 - Complete To Do List in February.</li> <li>• Branch &amp; Sig Forum meeting 2021 / 2022 - Complete To Do List in February.</li> <li>• Annual report 2021 (February 28<sup>th</sup> 2022) – send to all members for review and additions</li> </ul>	

	<ul style="list-style-type: none"> <li>Terms Of Reference – To be reviewed and discussed at February virtual meeting.</li> </ul>	
<b>8.0</b>	<b>NNP SIG general business</b>	
<b>8.0.1</b>	ACNP MOU _ review by the exec and sent to ACNP awaiting to here back will follow up an email this week.	Amy
<b>8.0.2</b>	AHPRA Individual Specialities - Ongoing	Anndrea – To continue portfolio at exec level
<b>8.0.3</b>	NNP Roll Call – Please notify Jo Scott of Endorsed NNP or new candidates to keep this list up to date it is also included within the Annual report	Jo Scott
<b>8.0.4</b>	NNP Factsheets – To be discussed	Anndrea – need new ordinary member to undertake this roll
<b>8.0.5</b>	Social Media Correspondence New committee – Introduction Nurse Practitioner Day promotion 12.12.21	Amy
<b>8.0.6</b>	Website & WhatsApp – to notify Karen Hose of new committee members to add to Whatsapp. No feedback on website – needs reviewing and updating discuss at October meeting	Karen
<b>8.0.7</b>	Drop Box Access – to add new members.	Amy
<b>9.0</b>	<b>New business</b>	
<b>9.0.1</b>	ACNN Neonatal Education Modules proposal – meeting to be confirmed with exec to discuss educational modules awaiting date and time.	Jane
<b>9.0.2</b>	Business Model Template This brought up at an open forum and will be discuss at the next meeting.	Jane
<b>10.0</b>	<b>Business Without Notice</b>	
	<b>Next AGM Meeting: September 2022</b>	
<b>Appendix – To Do List</b>		
<b>Date/Month</b>	<b>Task</b>	<b>Person Responsible</b>

<b>Annual Report &amp; Terms of reference</b>		
2021 report	Complete by February 28 <sup>th</sup> 2022	All
<b>Branch &amp; SIG Forum meetings via Zoom – 1930-2100hrs (AEST)</b>		
11 <sup>th</sup> October 2021		<b>Jo Scott</b>
13 <sup>th</sup> December 2021		<b>Jane Langford</b>
14 <sup>th</sup> February 2022	TBC	<b>Miriam Long</b>
12 <sup>th</sup> April 2022	TBC	
13 <sup>th</sup> June 2022	TBC	
8 <sup>th</sup> August 2022	TBC	
10 <sup>th</sup> October 2022	TBC	
<b>Newsletter Contributions</b>		
1 November 2021	December issue	<b>Jane Langford</b>
1 February 2022	March Issue	<b>Lou Williamson</b>
1 May 2022	June Issue	
1 August 2022	September Issue	
1 November 2022	December Issue	