



NNP SIG AGM Minutes

AGM September 2022

NNP SIG AGM Face to Face

SIG Members Present:

Jane Langford, Amy Curran, Jo Scott, Miriam Long, Karen Hose, Gill Mibus, Mariann Hennessy, Lou Williamson, Donna Hillyard, Jenni Scott, Meg Murphy, Ruth Oldfield, Jane Jones, Gemma Yates, Petra Noble, Nicole Franz.

Diary: Meeting dates confirmed for 2022-2023

- 12th October 2022 – NNP SIG Meeting
- 29th November 2022 – NNP Sig Meeting with Virtual Presentation

Item	Topic	Lead
1.0	Present: As listed above	
2.0	Apologies: Julie Bernardo & Barbara Monk	
3.0	Confirmation of previous AGM 2021 minutes Jane Langford & Jo Scott	
4.0	Business from previous AGM minutes	
5.0	Reports	
	Chair: Happy with the last year as a special interest group the virtual presentations and workshop in Adelaide have been successful. Currently happy to stay on as Chair and will represent the SIG at the ACNP conference. Secretary: As per correspondence in the minutes and will be stepping down this year due to commitments with the ACNN executive committee. Treasurer: Reported to be in a good financial position and will stay on unless nominated for another position.	
6.0	Items for discussion	

EOI for new committee members:
Committee election

- **Chair:** Jane Langford (QLD)
- **Secretary:** Jo Scott (VIC)
- **Assistant secretary:** Karen Hose (QLD)
- **Treasurer Liaison:** Donna Hillyard (QLD)

Ordinary members 2022

- Miriam Long (SA)
- Karen Hose (QLD)
- Gill Mibus (SA) – Standing Down
- Mariann Hennsey (NSW)
- Louise Williamson (NSW)
- Sil Sising (VIC)
- Donna Hillyard (QLD) – promoted to Treasurer Liaison
- Annie Hatfield (QLD) – Standing Down
- Julie Bernardo (SA)
- Susan Scott (QLD) - Standing Down
- Barbara Monk (QLD)
- Jessica O’Dowd (VIC) - Standing Down

New Ordinary members joining:

- Jenni Scott (QLD)
- Megan Murphy (QLD)
- Ruth Oldfield (QLD)
- Jane Jones (NSW)
- Gemma Yates (?)
- Petra Noble (?)
- Anndrea Flint (QLD)
- Amy Curran (QLD)

6.0.1

Zoom meeting dates for 2022-2023 (1900hrs QLD)

- ~~12th October 2022 – NNP SIG Meeting – rebook~~
- 18th October 2022 – TBC Jo Scott to email Karen New
- 29th November 2022 – NNP Sig Meeting with Virtual Presentation

Jane proposed having afternoon meetings due to after school commitments plan for around 2-3pm – new committee happy to try it.

6.0.2

Virtual Presentations Conducted

Lung Ultrasound
Management of Hypoglycaemia
NAVA Ventilation

Virtual Presentations speakers and topics for 2022-2023

Virtual Meetings - Next one planned for November
Donna Hillyard – Surgical conditions & X-ray interpretation
Liam.Vierboom@health.qld.gov.au – Needs to be contacted

Virtual NNP SIG Planning Day - Usually February will be organised at the next meeting

<p>6.0.3</p> <p>Workshops 2023 NNP SIG: Recharge & Reconnect 2023 – Planned for 4th March in Melbourne prior to PSANZ.</p> <p>6.0.4</p> <p>ACNP Annual conference – 13th - 15th October 2022 Sydney Presentation ACNN & Role of NNP – Jane Langford & Amy Curran</p> <p>Considerations for 2023 - Neonatal concurrent session:</p> <ul style="list-style-type: none"> • Principles of Neonatal resuscitation/ management of Extreme Preterm baby • Early onset sepsis Vs Late onset Sepsis – management & Treatment • Neonatal metabolic conditions and further investigations <p>Next ACNN Annual Conference 2023 6th-9th Sept in Adelaide. Neo-Matrix: focusing on Metabolic, Endocrine and Genetic conditions.</p>		
<p>7.0</p>	<p>Sustainable Committee Documents</p>	
	<ul style="list-style-type: none"> • Newsletter contributions • Branch & Sig Forum meeting • Annual report 2022 • Terms Of Reference • NNP SIG Information Flyer <p>To be Discussed at the next meeting due to time constraints</p>	
<p>8.0</p>	<p>NNP SIG general business</p>	
<p>8.0.1</p>	<p>S.T.A.B.L.E Training day organised 26th October</p>	<p>Jo</p>
<p>8.0.2</p>	<p>Social Media Correspondence New committee – Introduction Nurse Practitioner Day promotion 12.12.22</p>	<p>Amy Curran & Jo Scott</p>
<p>8.0.3</p>	<p>Website & WhatsApp</p>	<p>Karen Hose</p>
<p>8.0.4</p>	<p>Drop Box Access</p>	<p>Jo Scott</p>
<p>9.0</p>	<p>New business Noting to add</p>	
<p>10.0</p>	<p>Business Without Notice Nothing to add</p>	

Appendix – To Do List		
Date/Month	Task	Person Responsible
Annual Report & Terms of reference		
2021 report	Complete by February 28 th 2023	All
Branch & SIG Forum meetings via Zoom – 1930-2100hrs (AEST) Bimonthly on the 1st Monday.		
10 th October 2022	Forum meeting	Barbara Monk
Newsletter Contributions		
1 November 2021	December issue	Jane Langford
1 February 2022	March Issue	
1 May 2022	June Issue	
1 August 2022	September Issue	
1 November 2022	December Issue	