

Terms of Reference

Previous version September 2016 -updated version 3 - February 2020

Statement

The Australian College of Neonatal Nurses (ACNN) is dedicated to the promotion of excellence in the care of neonates and their families. It's Special Interest Groups (SIGs) support this outcome by monitoring, informing and making recommendations to the ACNN National Committee on many aspects of neonatal nursing care.

Purpose

The NNP SIG aims to provide a collaborative network for current and future neonatal nurse practitioners within the Australian context.

The purpose of the SIG is to support advanced neonatal clinical education, provide guidance for neonatal nursing clinicians interested in pursuing the NNP career pathway, and link NNPs and candidates together in a mentorship framework. The SIG supports professional development of our membership.

Meets

- Bimonthly committee meetings via zoom held on 2nd Monday in the months of February, March, May, July, September and Novmber at 7 pm Queensland time.
- At each annual ACNN National Conference. General meeting and education workshop/seminar will be held at the discretion of the National Committee.

Reports to:

ACNN National Committee

Reporting Mechanisms

Provide an annual report for the reporting period of 1 January to 31 December, by 28 February each year in the format required by the National Committee.

Membership

Current financial members of ACNN are eligible to be members of the NNP SIG. Current ACNN members may nominate to join the SIG by contacting the SIG at nnpsig@acnn.org.au. Nurses or midwives applying for ACNN membership may nominate to be a member of the SIG on the application form. Membership to the SIG becomes active once ACNN membership is approved.

Operating Committee

Operating committee members hold the positions for a period of 12 months and have the opportunity to re-nominate each 12 months. The operating committee positions become vacant at the NNP SIG general meeting held in conjunction with the ACNN Annual National Conference. NNP SIG members can nominate before the meeting or from the floor at the meeting. Nominations will be put forward and accepted at this meeting.

Operating committee positions are Chair, Secretary and Ordinary Members. The operating committee must consist of a minimum of 5 members.

Strategic Planning

The NNP SIG has planned activities in line with the ACNN strategic plan and the sustainable committees document. Activities are listed within the strategic plan (available on the ACNN website) and reported against in the annual report. This plan is updated yearly after selection of the new committee.

Australian College of Neonatal Nurses Inc.

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