



NNP SIG Annual General Meeting

AGM October 2021

AGM 6th October 2021 Time: 7pm Queensland local time
Via Zoom -<https://zoom.us/j/540862167>
Meeting ID: 540 862 167 **Passcode: 143111**

SIG Members

Chair: Jane Langford

Secretary: Amy Curran

Treasurer: Jo Scott

Ordinary members: Miriam Long, Anndrea Flint, Karen Hose, Gill Mibus, Mariann Hennessey, Lou Williamson, Sil Sissing, Donna Hillyard, Annie Hatfield and Ruth Oldfield.

New Ordinary Members: **Julie Bernardo, Susan Scott, Barbara Monk and Jessica O'Dowd (VIC)**

Diary: Meeting dates confirmed for 2021-2022

26th October 2021 – NNP SIG Meeting
23rd November 2021 – Open meeting with virtual speaker
11th January 2022 – NNP SIG Meeting
12th February 2022- virtual face to face

Item	Topic	Lead
1.0	Present Jane Langford, Amy Curran, Jo Scott, Miriam Long, Louise Williamson, Julie Bernardo, Susan Scott and Barbara Monk	
2.0	Apologies Karen Hose, Anndrea Flint, Gill Mibus, Sarah Kenny, Donna Hillyard, Sil Sissing and Jessica O'Dowd.	
3.0	Confirmation of previous AGM 2020 minutes Miriam Long and Jo Scott	
4.0	Business From Previous minutes Nothing discussed	
5.0	Reports	
	Chair – Productive year with developments to be discussed at the next meeting. Secretary – Confirming dates for future meetings Treasurer - \$6637 to date	

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6.0	Items for discussion	
	EOI for new committee members – interested parties Committee election <ul style="list-style-type: none"> • Chair: Jane Langford (QLD) – reelected • Secretary: Amy Curran (QLD) – reelected • Treasurer: Jo Scott (VIC) – reelected • Ordinary members • Miriam Long (SA) – Happy to stay on • Anndrea Flint (QLD) – resigned • Karen Hose (QLD) – Happy to stay on • Gill Mibus (SA) – Happy to stay on if needed • Mariann Hennsey (NSW) – Happy to stay on • Louise Williamson (NSW) – Happy to stay on • Sil Sising (VIC) – happy to stay on • Ruth Oldfield (QLD) – no correspondence • Donna Hillyard (QLD) – Happy to stay on • Annie Hatfield (QLD) – Happy to stay on • Julie Bernardo (SA) – New Ordinary member • Susan Scott (QLD) – New ordinary member • Barbara Monk (QLD) – New ordinary member • Jessica O’Dowd (VIC) – New ordinary member 	
6.0.1	Zoom meeting dates for 2021-2022 (1900hrs QLD) 26 th October 2021 – Meeting 23 rd November 2021 – Open meeting with virtual speaker 11 th January 2022 – Meeting 12 th February – Virtual Planning Day 23 rd March 2022 – Unavailable new date 14 th May – NNP SIG Workshop in Adelaide 24 th May 2022 – <i>meeting – not booked</i> 26 th July 2022 – <i>meeting – not booked</i>	
6.0.2	Virtual Presentations held 2020 /2021 Parents perceptions for Extreme prem resuscitation and ongoing care Lung Ultrasound Management of Hypoglycaemia NAVA Ventilation	
6.0.3	Virtual Presentations speakers and topics for 2021/2022 PPHN – Miriam Long to source speaker for November. To discuss further virtual presenters at February VPD	

<p>6.0.4</p>	<p>Inotropes – Nick Evans Genetics Metabolic overview – Anita Inwood (NP) Surgical conditions Medical legal discussion – Steph Gallagher Health Literacy – Prof Ann Benner</p> <p>Virtual NNP SIG Planning Day 12th February 2022 9am-4pm – Date confirmed Discuss: # Virtual presentations – speakers # NNP SIG Workshop – potential speakers / venue # Complete TO Do List for Forum meetings and Newsletter contributions # Review Terms of Reference # Review Sustainable committee document # Review Newsletter # Finalise Annual report submission due 28th February 2022</p> <p>Workshops 2022 NNP SIG: Recharge & Reconnect 2022 PSANZ 15th-18th May 2022, Adelaide – Proposed our annual workshop 14th May in Adelaide.</p> <p>ACNN Annual Conference – 14th - 16th September 2022 Coffs Harbour, Sydney – Next NNP SIG AGM if face to face</p> <p>ACNP Annual conference – 13th - 15th October 2022 Sydney Waiting for feedback on MOU with ACNP – Amy Curran to send an email to Leanne Boase Potential Neonatal concurrent session:</p> <ul style="list-style-type: none"> • <i>Principles of Neonatal resuscitation/ management of Extreme Preterm baby</i> • <i>Early onset sepsis Vs Late onset Sepsis – management & Treatment</i> • <i>Neonatal metabolic conditions and further investigations</i> 	
<p>7.0</p>	<p>Sustainable Committee Documents</p>	
	<ul style="list-style-type: none"> • Newsletter contributions for 2021 / 2022 - Complete To Do List in February. • Branch & Sig Forum meeting 2021 / 2022 - Complete To Do List in February. • Annual report 2021 (February 28th 2022) – send to all members for review and additions 	

	<ul style="list-style-type: none"> Terms Of Reference – To be reviewed and discussed at February virtual meeting. 	
8.0	NNP SIG general business	
8.0.1	ACNP MOU _ review by the exec and sent to ACNP awaiting to here back will follow up an email this week.	Amy
8.0.2	AHPRA Individual Specialities - Ongoing	Anndrea – To continue portfolio at exec level
8.0.3	NNP Roll Call – Please notify Jo Scott of Endorsed NNP or new candidates to keep this list up to date it is also included within the Annual report	Jo Scott
8.0.4	NNP Factsheets – To be discussed	Anndrea – need new ordinary member to undertake this roll
8.0.5	Social Media Correspondence New committee – Introduction Nurse Practitioner Day promotion 12.12.21	Amy
8.0.6	Website & WhatsApp – to notify Karen Hose of new committee members to add to Whatsapp. No feedback on website – needs reviewing and updating discuss at October meeting	Karen
8.0.7	Drop Box Access – to add new members.	Amy
9.0	New business	
9.0.1	ACNN Neonatal Education Modules proposal – meeting to be confirmed with exec to discuss educational modules awaiting date and time.	Jane
9.0.2	Business Model Template This brought up at an open forum and will be discuss at the next meeting.	Jane
10.0	Business Without Notice	
	Next AGM Meeting: September 2022	
Appendix – To Do List		
Date/Month	Task	Person Responsible

Annual Report & Terms of reference		
2021 report	Complete by February 28 th 2022	All
Branch & SIG Forum meetings via Zoom – 1930-2100hrs (AEST)		
11 th October 2021		Jo Scott
13 th December 2021		Jane Langford
14 th February 2022	TBC	Miriam Long
12 th April 2022	TBC	
13 th June 2022	TBC	
8 th August 2022	TBC	
10 th October 2022	TBC	
Newsletter Contributions		
1 November 2021	December issue	Jane Langford
1 February 2022	March Issue	Lou Williamson
1 May 2022	June Issue	
1 August 2022	September Issue	
1 November 2022	December Issue	