

Diary: Meetings 2021 - 2022 (QLD Time)

- 30th August 2022 – NNP SIG Meeting
- 14-16th September 2022 – Annual Conference & AGM
- 18th October 2022 – NNP SIG Meeting
- 29th November 2022 – NNP Sig Meeting at 2pm Sydney Time
- 2023 meeting dates TBA

Attendees: Jane L, Jo, Barb, Mariann, Amy, Jane J, Jeni, Karen.

Item	Topic	Lead
1.0	Apologies from committee members Miriam, Louise, Donna	Jo
2.0	Confirmation of previous minutes	Jane, Jeni
3.0	Correspondence TPA – Karen has previously presented HIE, she is willing to do it again. (Jo to email Karen New regarding a repeat performance) Karen suggests other NNPs logging in to see the process. Karen New – regarding dual sign in for Zoom	Jo
4.0	Reports / Budget \$3,466.24 General Account Balance \$4,320.00 Scholarship Balance	Donna (via email)
5.0	Executive meeting feedback from Branch & Sig forum Chair and secretary to have access to exec. Drop box Nurse Practitioner Day 12 th December – submissions to Sarah N (Social media) Annual report due 28 th February 2023	Donna (via email)
6.0	Scholarships - \$9000 per year Applications due 25 th November	Jane
7.0	Strategic Plan 2021-2025 Needs to be reviewed with the new committee (in Dropbox) Needs to be reviewed every year – due 28 th February 2023 Split the work load and discuss changes at February planning meeting. Components that need review: - Terms of reference - Information flyer	Jane

	- Annual report - personal submissions (scoring based on NNP SIG participation)																					
8.0	Sustainable Committee – To Do List	Jane																				
	<p>Meetings (Branch & Sig Forum) Zoom ID: 132 976 583 Password: 899307</p> <table border="1"> <tr> <td>12 December 2022</td> <td>Jane and Barb</td> </tr> <tr> <td>13 February 2023</td> <td>Jane and Jenni Scott</td> </tr> <tr> <td>10 April 2023</td> <td></td> </tr> <tr> <td>12 June 2023</td> <td></td> </tr> <tr> <td>14 August 2023</td> <td></td> </tr> <tr> <td>9 October 2023</td> <td></td> </tr> </table> <p>Newsletter contributions</p> <table border="1"> <tr> <td>1 February 2023</td> <td>Jane J and Mariann</td> </tr> <tr> <td>1 May 2023</td> <td>Jo Scott</td> </tr> <tr> <td>1 August 2023</td> <td></td> </tr> <tr> <td>1 November 2023</td> <td></td> </tr> </table>	12 December 2022	Jane and Barb	13 February 2023	Jane and Jenni Scott	10 April 2023		12 June 2023		14 August 2023		9 October 2023		1 February 2023	Jane J and Mariann	1 May 2023	Jo Scott	1 August 2023		1 November 2023		<p>We will need NNP SIG members to fill in the gaps – so please consider when you would like to attend an executive forum and/or write a short article for the newsletter.</p>
12 December 2022	Jane and Barb																					
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9.0	Annual Report	Jane																				
	Discussed previously in the meeting - drop box access for the team (Karen willing to take care of that)																					
10.0	<p>Education Virtual Meetings – postponed till next year (Donna Hillyard – <i>Surgical conditions & X-ray interpretation</i> Liam.Vierboom@health.qld.gov.au) we will ask Liam if he is willing to present at the start of 2023</p> <p>Taking Paediatrics Aboard: Education sessions: discussed earlier in meeting</p> <p>Annual NNP Workshop - Recharge & Reconnect Planning for 2023: Committee in Melbourne has been formed. Jo Scott, Sil Sissing and Annie Hatfield 4th March date has been secured – RCH Conference Room – 70 participants max. - Jo will send Save the Date to Karen New and Sarah (social media)</p>	<p>Donna</p> <p>Jo</p>																				
	<p>Annual ACNN Conference 2023 6-9th September Adelaide Start thinking about the NNP sessions speakers Rebecca Love Healthcare Innovation- international speaker USA</p> <p>ACNP October in Melbourne – Neonatal component planned (Jane to communicate with Dominique regarding ACNN participation)</p>																					
11.0	Items for discussion																					
	AHPRA – individual specialities – Not to pursue at this time, not supported by ACNP	Exec Level																				
	ACNP Conference feed-back	Jane and Amy																				

	<p>NNP Roll Call: Endorsed NNPs and NNP Candidates Recently updated - Jane has the Roll Call and will up date the Roll Call Document on Dropbox</p>	Jo Scott
	<p>STABLE: Course to be conducted on 26th October 2022</p>	Jo Scott/Jane
	Annual report – a shared approach – documents in Drop Box	
	<p>Social media correspondence: Nurse Practitioner Day – 12th December need a promotional story.</p> <ul style="list-style-type: none"> - Barb and Jane to do interpretive dance and fire a confetti canon (if Jane can get one from Bruno Mars) at the Executive Meeting on the 12th December. - Ask Sarah to Re-Play NNP video made earlier this year by Jane - Submit a photo of the NNPs in your workplace with a very brief blurb and submit to Sarah (Social Media) and/or Jo before the 29th November, each to be presented each day on social media around NP day 	
	<p>Drop Box Access Everyone currently has access to Drop Box on the committee and new members will be added. Please do not delete anything</p>	Amy / Karen H
	Website & WhatsApp NNP Forum	
	New Business: we need to book NNP SIG meetings for 2023	Jo/Jane
	<p>Next meeting: 29th November 2022 2pm Sydney - Zoom booked</p>	