



Neurodevelopmental Care

SPECIAL INTEREST GROUP

Teleconference Minutes

NDC SIG Meeting via Zoom

Date 13/10/2022
Time: 19:30-20:30

Committee Members:

Chair: Erin Church
Secretary: Sara Jones (not attending)
Treasurer: Ursula Haack
Present: Erin Church, Annie Chang, Renee Muirhead, Jaquie Glazbrook, Ursula Haack

Apologies: Sara Jones, Nicola Timmers, Nadine Griffiths

Item	Topic	Lead
1	Previous minutes: Acknowledged	A.C/ E.Ch.

2	<p>Achievements:</p>	
2a	<p><u>2022 ACNN Conference, Coffs Harbour:</u></p> <ul style="list-style-type: none"> o as per AGM 16/09/2022, Coffs Harbour, the NDC SIG continues with a newly elected working committee and ordinary members o the NDC Sig-sponsored breakfast session at the annual conference ACNN was met with positive feedback from delegates and NIDCAP representatives o the NDC SIG booth was well set up and visited throughout the conference 	A.C
2b	<p><u>Other:</u></p> <ul style="list-style-type: none"> o Sophia Dong and Ursula Haack presented via zoom for the LRC SIG on 06/10/2022 to NICU and PICU nurses from the Pacific Islander Nations. The session was well received o Renee Muirhead and Amanda Bates successfully submitted a manuscript regarding the implementation of neurodevelopmental care rounds for publishing 	U.H R.M
3	<p>The outgoing committee:</p> <p>The new chair of the NDC SIG, Erin Church, acknowledged the previous NDC SIG working committee and thanked members for their work.</p>	E.Ch.
4.	<p>Forward planning:</p> <p>To determine a suitable meeting day and time for the NDC SIG, members are requested to announce their availability via email to Erin Church.</p> <p><u>Things to do before the November meeting:</u></p> <ul style="list-style-type: none"> o review TOR and NDC SIG flyer o collate any additions to website resources o collate any changes/additions to the ACNN website o collate ideas for future NDC SIG projects <p>Please submit suggestions to Erin Church before the next meeting or discuss them at the next meeting.</p>	All

<p>5.</p>	<p><u>Suggested ideas at the recent meeting open for discussion:</u></p> <ul style="list-style-type: none"> o __ Erin suggested article of the month/every 2-3 months o __ can the NDC SIG provide financial support for SIG members to participate in conferences and share obtained information? o Sara Jones, (via Erin), suggested every 1-2 months on social media, highlight what NICUs around AUS are doing to incorporate NDC <p>Presenter for the December webinar held by NDC SIG:</p> <ul style="list-style-type: none"> o Erin Church, NICU Traffic Light Tool o followed by General Meeting <p><u>Items to be addressed before the December meeting:</u></p> <ul style="list-style-type: none"> o __ collate a list of potential speakers for webinars for 2023 o __ draft Annual Report o __ aim to increase social media presence of NDC SIG; members are asked to collate ideas for possible social media content o __ meeting with Sara Neal, social media representative ACNN, to be organised when information is available to determine proceedings. <p>Other business:</p> <ul style="list-style-type: none"> o Erin suggested adding a QR code to the ACNN newsletter linked to a short questionnaire to gather information on ACNN members' interest in NDC-related topics. The NDC SIG can utilise the data to determine future topics, guest speakers and projects o there have been no discussions regarding the Annual ACNN Conference 2023 from the executive committee o NDC SIG scholarship round closes at 25/11/2022 	<p>E. Ch /S.J.</p>
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