



## Teleconference Minutes

### NDC SIG General Meeting via Zoom

**Date** 27/02/2023  
**Time:** 19:45-20:45 AEST (Sydney Time)

### Committee Members:

**Chair:** Erin Church  
**Secretary:** Sara Jones  
**Treasurer:** Ursula Haack  
**Present:** Annie Chang, Karen New (guest), Renee Muirhead, Amanda, Jacquie Glazbrook, Nicola Timmers, Cindi Escardo, Sophia Dong

**Apologies:**

Item	Topic	Lead
1	<p><b>Previous minutes</b></p> <ul style="list-style-type: none"><li>• Last meeting minutes confirmed by Ursula</li><li>• February Forum meeting report<ul style="list-style-type: none"><li>○ Sign-up for forum meetings complete! Thank you.</li></ul></li><li>• Social Media<ul style="list-style-type: none"><li>○ Videos – Erin has done two short clips on social media 1) Introducing the NDC Sig unfortunately QR did not get linked to this video and 2) Introducing the topic of kangaroo care (skin to skin) and asking members to let us know what they are doing in their units to promote kanga care.</li><li>○ Megan offered to also do a clip last meeting 23/1, Nicola will touch base with Megan and receive an update for this clip.</li></ul></li><li>• Annual Report<ul style="list-style-type: none"><li>○ due tomorrow any final updates please do as due back to executive 28/02/23</li><li>○ Annie has some updates to make – Erin will format</li><li>○ updated ToR and flyer</li><li>○ These will be emailed to us and Karen by Erin.</li></ul></li></ul>	<p>EC, MB + NT</p> <p>EC + AC</p>

	<ul style="list-style-type: none"> <li>○ Annie requested that we should move to teams due to better security, However discussed that Zoom is the ACNN preferred meeting platform and this would need to be raised at an ACNN general meeting.</li> <li>● ACNN Conference 2023             <ul style="list-style-type: none"> <li>○ Karen will formally invite Megan to speak at the conference. The Conference committee cover Megan’s conference registration, the breakfast fee and transport/parking that she may need on the day of her presentation.</li> <li>○ Will confirm bead journey and NICU cameras at NDC SIG table as ACNN do not promote specific businesses – confirmed by Sara &amp; Jacque that cameras are not a commercial camera system and is bespoke for the FMC neonatal unit. The Stella Bella bead little stars foundation is registered with the Australian charities and not-for-profits commission. Once passed by Karen SJ &amp; JG to organise for the table if passed by the SIG group.</li> <li>○ ?ask Stella Bella if they would like to have a subsidised table at the conference</li> </ul> </li> </ul>	<p>KN</p> <p>EC</p> <p>SJ + JG</p>
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<p>2</p>	<p><b>2023 ACNN Conference - Adelaide:</b></p> <ul style="list-style-type: none"> <li>● Who from our group is attending? Sara, Jac, Sophie, Ursula, Erin –not all members attending were captured by minutes, hoping many of us can attend.</li> <li>● ?length of Megan’s presentation             <ul style="list-style-type: none"> <li>○ ?room for another speaker vs. keep as AGM</li> <li>○ abstracts will go into main plenaries as per Karen</li> </ul> </li> <li>● Donations             <ul style="list-style-type: none"> <li>○ prizes</li> <li>○ goody bags</li> <li>○ ? for diaries again</li> <li>○ Sara &amp; Jacquie looking into water bottles for gifts &amp; local producers for items for goodie bags</li> </ul> </li> <li>● Activities for table – Quiz, count the lollies, Are there any activities that SIG members wish to run on the table to promote NDC? Please forward ideas to be discussed at next meeting</li> <li>● ‘Ad’ for commencement of breakfast session</li> <li>● once Annual Report is accepted, will know how many registrations are covered</li> </ul> <p><b>Virtual presentations/workshops for 2023:</b></p>	<p>MB + EC</p> <p>SJ, JG, EC + ?others</p> <p>all</p> <p>EC</p>
<p>3.</p>	<ul style="list-style-type: none"> <li>● Suggestions so far:             <ul style="list-style-type: none"> <li>○ Associate Professor Campbell Paul and/or Dr. Susan Nicolson (IMH and/or NBO)</li> <li>○ Dr. Natalie Duffy (PhD on the experience of the infant in NICU)</li> <li>○ Pip Mann (PhD Co-bedding twins <a href="https://pubmed.ncbi.nlm.nih.gov/36702163/">https://pubmed.ncbi.nlm.nih.gov/36702163/</a>)</li> <li>○ Bobby Pineda, OT, Washington (SENSE program)</li> <li>○ Dr Paul Clarke, Norfolk, England (Delivery Room Cuddles)</li> <li>○ Mary Coughlin, Boston (Trauma Informed Care)</li> <li>○ Dr Karen de Bijl-Marcus, Netherlands (Introduction of a IVH prevention bundle at the bedside)</li> </ul> </li> <li>● Are there further suggestions? Would Like to book two presentations before the conference ideally. Please send any suggestions to be discussed.</li> </ul>	

4.	<ul style="list-style-type: none"> <li>Erin to let Sig know the cost of Groups wanting to hold a table for the conference – Sara &amp; Jac are going to ask some local SA groups to participate such as Miracle Mumma, Parents who have been there and a few others not yet confirmed.</li> </ul> <p><b>Other business:</b></p> <ul style="list-style-type: none"> <li>Apologies Sara Jones can not make the march Meeting – asked for someone to take minutes for this meeting? Annie volunteered for this.</li> </ul>	
5.	<p><b>Outstanding items:</b></p> <ul style="list-style-type: none"> <li>Erin to find cost of table at conference</li> <li>Erin to send out poll for virtual presentation speakers</li> <li>To formally invite NICU cameras and bead journey to the NDC SIG table</li> <li>Nicola to follow up with Meg re. SM video</li> <li>all to consider activities for NDC table at conference</li> </ul>	
7.	<p><b>Next meeting Monday 27/03/2023</b></p> <p>Time: 19:45-20:45 AEST (Sydney Time)</p> <p>Meeting ID: 591 345 722</p> <p>Passcode: 500228</p> <p>All welcome to attend.</p> <p><b>Join Zoom Meeting</b></p> <p><a href="https://us02web.zoom.us/j/591345722?pwd=L3ZkVUNlcUtGMWZqdjJJa1QxRHV4Zz09">https://us02web.zoom.us/j/591345722?pwd=L3ZkVUNlcUtGMWZqdjJJa1QxRHV4Zz09</a></p>	
8.	<p><b>Meeting ended @ 21:00</b></p>	