



Neurodevelopmental Care

SPECIAL INTEREST GROUP

Teleconference Minutes

NDC SIG General Meeting via Zoom

Date 24/04/2023
Time: 19:45-20:45 AEST (Sydney Time)

Committee Members:

Chair: Erin Church
Secretary: Sara Jones
Treasurer: Open

Present: Erin Church, Renee Muirhead **Due to low numbers, official meeting not held**
Apologies: Ursula Haack

Item	Topic	Lead
1	<p>Previous minutes</p> <ul style="list-style-type: none">• Amendments?• Moved?<ul style="list-style-type: none">○ Second? <p>Business arising from minutes</p> <ul style="list-style-type: none">• Virtual presentations<ul style="list-style-type: none">○ To be held in June - details to come• Treasurer role<ul style="list-style-type: none">○ Renee Muirhead happy to step in until AGM• April forum meeting - see agenda items• Conference - see agenda items• Other business arising?	

2	<p>April Forum Meeting report</p> <ul style="list-style-type: none"> ● Renee Murihead attended on behalf of SIG - thank you ● May will focus on 'May Madness' <ul style="list-style-type: none"> ○ social media push ○ ideally wanting SIG input as able 	
3.	<p>2023 ACNN Conference - Adelaide:</p> <ul style="list-style-type: none"> ● Based on our Annual Report, awarded 3 x registrations for the conference <ul style="list-style-type: none"> ○ Do we choose 3 people or split \$ between all attending? <ul style="list-style-type: none"> ■ Received 2 replies re who is attending, can we get confirmation tonight? ● ?length of Megan's presentation <ul style="list-style-type: none"> ○ 40 mins including question time ○ Then approx 30 mins for AGM (2 min 'ad' at commencement) <ul style="list-style-type: none"> ■ Amanda, do you need anything from us to get this done more easily? ● Donations <ul style="list-style-type: none"> ○ prizes ○ goody bags ○ ? for diaries again ○ Sara & Jacquie looking into water bottles for gifts & local producers for items for goodie bags ● Activities for table – can we assign some people for this? 	
4.	<p>May Madness SM request</p> <p>We have had a request for very short videos from members stating why they are ACNN/NDC SIG members for a membership drive in May.</p> <ul style="list-style-type: none"> ● Can we all do a short video to be collated? ● Should we offer a free membership? How? (Comp, raffle, newsletter submissions - choose one, etc) 	
5.	<p>Newsletter</p> <ul style="list-style-type: none"> ● Apologies that Erin did not submit a piece for the last newsletter ● Is there someone who would like to take this on for the next newsletter? 	

6.	<p>Other business:</p> <ul style="list-style-type: none"> • 	
7.	<p>Outstanding items:</p> <ul style="list-style-type: none"> • Erin to send out poll for virtual presentation speakers • To formally invite NICU cameras and bead journey to the NDC SIG table • all to consider activities for NDC table at conference 	
8.	<p>Next meeting Monday 22/05/2023</p> <p>Time: 19:45-20:45 AEST (Sydney Time)</p> <p>Meeting ID: 591 345 722</p> <p>Passcode: 500228</p> <p>All welcome to attend.</p> <p>Join Zoom Meeting</p> <p>https://us02web.zoom.us/j/591345722?pwd=L3ZkVUNlcUtGMWZqdjJJaQxRHV4Zz09</p>	
8.	<p>Meeting ended @ 20:10</p>	