



## Teleconference Minutes

### NDC SIG General Meeting via Zoom

**Date** 22/05/2023  
**Time:** 19:45-20:45 AEST (Sydney Time)

### Committee Members:

Chair: Erin Church  
Secretary: Sara Jones  
Treasurer: Renee Muirhead  
Present: Erin Church, Sara Jones, Jacquie Glazbrook, Renee Muirhead, Nicola Timmers, Amanda Bates.

Apologies:

Item	Topic	Lead
1	<p><b>Previous minutes</b></p> <ul style="list-style-type: none"><li>○ Second Minutes – Jacquie Glazbrook</li></ul> <p><b>Business arising from minutes</b></p> <ul style="list-style-type: none"><li>● <b>Virtual presentations</b><ul style="list-style-type: none"><li>○ Philippa Mann Presenting Co-Bedding of twins in the Neonatal Period. 22 June. Thanks to Nadine for opening the conversation.</li><li>○ Contacted Mary Coughlin via LinkedIn, she has shown interest. If she requires payment, we must get approval from ACNN executive. Erin to email Mary</li></ul></li><li>● <b>Treasurer role</b><ul style="list-style-type: none"><li>○ To be continued by Renee for the conference – thank you</li></ul></li><li>● <b>Conference</b> - see agenda items</li><li>● <b>Other business arising</b> - None stated</li></ul>	

2	<p><b>April Forum Meeting report</b> nothing to add from previous.</p>	
3.	<p><b>2023 ACNN Conference - Adelaide:</b></p> <ul style="list-style-type: none"> <li>● Sara &amp; Jac Sourcing drink bottles (we think 40 should do it) with NDC SIG message. We have not yet found many vouchers but will do so, also, we could potentially source some local wines as ?prizes.</li> <li>● New view camera set up will be done by Jac &amp; Sara. Invite to Peter Eldred who may come at one of the lunch breaks to speak to guests at the table.</li> <li>● Can possibly source a family to speak to the cameras closer to the day with a live stream back to FMC</li> <li>● Don't think we can get an incubator to the venue – possibly a bassinet.</li> <li>● Any further Ideas please send an email to Erin.</li> </ul> <p><b>4. May Madness SM request</b></p> <ul style="list-style-type: none"> <li>● Please promote within your units</li> </ul> <p><b>5. Newsletter</b></p> <ul style="list-style-type: none"> <li>● Would like members to put hand up to write an article for the Quarterly Newsletter.</li> </ul> <p><b>6. Other business:</b></p> <ul style="list-style-type: none"> <li>●</li> </ul>	
7.	<p><b>Outstanding items:</b></p> <ul style="list-style-type: none"> <li>● Conference planning continues</li> </ul>	
7.	<p><b>Next meeting Monday 26/06/2023</b></p> <p>Time: 19:45-20:45 AEST (Sydney Time)</p> <p>Meeting ID: 591 345 722</p> <p>Passcode: 500228</p> <p>All welcome to attend.</p> <p><b>Join Zoom Meeting</b></p> <p><a href="https://us02web.zoom.us/j/591345722?pwd=L3ZkVUNlcUtGMWZqdjJlYUxQxRHV4Zz09">https://us02web.zoom.us/j/591345722?pwd=L3ZkVUNlcUtGMWZqdjJlYUxQxRHV4Zz09</a></p>	
8.	<p><b>Meeting ended @ 2045</b></p>	