



Australian College of Neonatal Nurses Inc.  
www.acnn.org.au ABRN 146 977 433

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## **ACNN Neonatal Nurses Education Special Interest Group (ACNN NNE SIG)**

### **Terms of Reference 2016-2018**

#### **Statement of Purpose:**

The Australian College of Neonatal Nurses (ACNN) is dedicated to the promotion of excellence in the care of neonates and their families. The ACNN Neonatal Nurse Education Special Interest Group (NNE SIG) supports this outcome by monitoring, informing and making recommendations to the ACNN Executive on all aspects of neonatal nursing education, and by supporting SIG members as they undertake educational roles or projects in neonatal nursing. The ACNN NNE SIG is committed to supporting and facilitating education which contributes to quality outcomes for neonates, rewarding experiences for neonatal nurses and the advancement of our profession.

#### **Organisation and Method of Operation <sup>SEP</sup>Meetings:**

To meet annually at the annual ACNN Conference (ACNN NNE SIG AGM), and by teleconference bi-monthly via teleconference.

#### **Reports to:**

ACNN Executive

#### **SIG members as at August 2016:**

**Chair-** Carley O'Rourke

**Secretary-** Jemma Binney

#### **Ordinary Members-**

Jackie Smith

Jenny Ormsby

Trish Bromley

Collette McIntyre

Danielle Cook

Kim Psaila

Jenny Ormsby

#### **Membership:**

Membership is open to any nurse or midwife interested in neonatal education. Members of the NNE SIG must be current financial members of ACNN.

**Office Bearers as at June 2016:**

Chairpersons: Carley O'Rourke

Secretary: Jemma Binney

**Minutes:**

Secretary is responsible for documenting minutes, once ratified by office bearers, they are uploaded to the ACNN NNE SIG webpage.

**Projected Outcomes for 2016-2018:**

- Hold a workshop at ACNN 2016 & 2017
- Increase NNE Sig membership
- Source education materials for the webpage
- Develop online learning activities
- Maintain "Becoming a Neonatal Nurse" webpage

**Reporting Mechanisms:**

Annual report due June 30<sup>th</sup> each year, to provide evidence of year-long activity to ACNN Executive. The projected budget submission is due with the annual report.

**Terms of reference review every two years, due June 2018.**