

Minutes

Minutes of NNP SIG meeting		17/06/2020 1900-2000 hrs
<p>SIG Members</p> <p>Chair: Anndrea Flint Secretary: Karen Hose Treasurer: Jo Scott Ordinary members: Jane Langford Amy Forbes-Coe Gill Mibus Amy Barker Miriam Long</p> <p>Executive committee representative: Karen Walker</p>		
Present: Karen Hose, Jo Scott, Jane Langford, Amy Forbes-Coe, Miriam Long		
Apologies: Amy Barker, Gill Mibus, Anndrea Flint		
1.0	Confirmation of previous minutes	Jo and Amy
2.0	Budget \$4100.47	Jo
3.0	Agenda Items	Action
3.1	<p>Website – all changes submitted.</p> <p>K. New has replied that changes have been incorporated as suggested</p> <p>Meetings (ACNN Executive open meetings)</p> <ul style="list-style-type: none"> • Schedule of meetings, NNP SIG representative allocated; please let KH know if this is not suitable and this can be reallocated <ul style="list-style-type: none"> ○ April 13th Monday – Karen completed ○ June 8th Monday – Miriam completed ○ August 10th Monday – Jane ○ October 12th Monday – Jo ○ December 14th Monday – Amy Barker • 1 week prior to the open exec meeting, ACNN secretary will forward previous minutes and meeting agenda to NNP SIG secretary (KH), with a meeting acceptance request. <ul style="list-style-type: none"> ○ All meeting appointments will be electronically accepted by KH, and KH will let the nominated SIG rep know of acceptance (Important that this is the only acceptance undertaken or multiple acceptances will generate confusion). • All minutes will be forwarded to the whole NNP SIG committee with the primary purpose being to enable the SIG representative to prepare for their meeting attendance, secondary purpose to ensure all committee members are up to date with ACNN activity 	<p>Group KH</p> <p>Group KH</p> <p>KH</p>

	<p>Newsletter contributions required four times a year</p> <ul style="list-style-type: none"> • Allocations <ul style="list-style-type: none"> ○ Issued quarterly ○ September – Jane ○ December – Conference report Amy + scholarship promotion ○ Note: Contributions close 1 month prior 	
3.2 AHPRA	<p>Update</p> <ul style="list-style-type: none"> • Nil to date. AF following up 	Group
3.3 Education	<p>Workshop</p> <ul style="list-style-type: none"> • Group has decided to forego planning for November’s NNP SIG workshop aligned with Cool Topics in Melbourne (Wednesday 11th November); possibility that this may be affected by social distancing requirements etc. Not worth time to organise given the physical limitations that may be imposed • Suggested a new date of early December 2020 • Virtual workshop, with hubs hosted by each NNP cluster in each state with ACNN NNP members • Need to approach Karen New to assess if ACNN Zoom technology available for the workshop, and if any cost associated. If not possible group will look at another platform such as WEBEX • Suggestions for pharmacology/MRI/NNP presentations such as case study/ topic • Suggestions for lunch to be funded for all hubs, and offer workshop free of charge to members? 	All
3.4 Conference	<ul style="list-style-type: none"> • ACNN national conference September 2nd to 4th 2020 <ul style="list-style-type: none"> ○ Will be virtual ○ NNP SIG AGM is due – need to discuss this in more detail next meeting 	All
3.5 NNP Resources	<ul style="list-style-type: none"> • Fact Sheet is all for now (complete) • Branding <ul style="list-style-type: none"> ○ QR codes submitted to ACNN ESO – accepted; this links reader with the ACNN NNP SIG part of public page ○ QR code for scholarship info/workshop info etc ○ Previous ideas for Badges for ACNN events to indicate membership of NNP SIG Committee, aiming to raise profile • Discussed but held over for future work <ul style="list-style-type: none"> ○ NNPC position statement (in context of ad hoc approach to neonatal nurses studying NP courses without sufficient support or selection rigor; concerns re maintenance of standards and professional standing of NNPs if there were any dilution of the criteria needed to become a NNP) 	KH
3.6 NNP roll call	<ul style="list-style-type: none"> • Nil added 	All
3.7 NNP SIG enquiries	<ul style="list-style-type: none"> • Nil 	
4.0	Other items for discussion	
4.2	<ul style="list-style-type: none"> • NNP SIG Scholarships 	All

	<ul style="list-style-type: none"> ○ Under auspices of professional officer; monies to be applied for, judged two times a year; end August 2019 and March 2020 ○ Judged by a committee of representatives with one representative from each committee to be selected ● NNP SIG Scholarships – if any applicants they will be sent from Linda NG to NNP SIG committee. None to date. ● Need to request that monies are rolled over if no applicants for a given year. Amy and Jane will discuss at next ACNN open exec meeting 	AFC, JL
4.3	<ul style="list-style-type: none"> ● STABLE program <ul style="list-style-type: none"> ○ Discussed the program and not likely to be able to attend training in US for some time ie 2021 or even 2022 <ul style="list-style-type: none"> ▪ Previous discussion: importance of NNP SIG bringing something extra to the table for the benefit of not only NNP SIG members, but importantly also for general neonatal nurse membership. Flagged that although the proposal for the workshop was unable to be supported due to significant costs, the alternative strategy would be to support the NNP SIG to fund some of the committee to attend the facilitators workshop. In this way the workshop can be delivered locally, in a reproducible and cost effective manner. ▪ Plan is for EOIs for committee members to attend the STABLE program facilitators workshop – timing to be decided. The workshop is run several times a year. A total of four facilitators to be trained seemed reasonable ▪ Ongoing discussions re this plan to be had 	
Meeting closed		
	2020 hours	
Future Meetings		
	<p>Note: Meeting times are QLD times</p> <ul style="list-style-type: none"> ● 27/07/2020 – Monday, July 27, 2020, 1900 to 2000 hours ● 03/09/2020 – ACNN Conference NNP SIG AGM ● 28/09/2020 – Monday, September 28, 2020, 1900 to 2000 hours ● 23/11/2020 – Monday, November 23, 2020, 1900 to 2000 hours 	