



NNP SIG Minutes

February 2021

February 23rd 2021 – 1900-2000hrs Queensland local time

Via Zoom - <https://zoom.us/j/540862167> Phone: +61(0)2 8015 2088

Meeting ID: 540 862 167

Password: 143111

Present:

Jane Langford

Amy Curran

Jo Scott

Karen Hose

Diary: Meetings 2021 (QLD Time)

- 12th March 2021 – NNP SIG Virtual Presentation 1900 – 2030 hours
- 21/03/2021 – NNP SIG Workshop – Brisbane 1200 – 1700 hours
- 20/04/2021 - NNP SIG Meeting 1900 to 2000 hours – Open Meeting + Virtual presentation
- 25/05/2021 – NNP SIG Virtual Presentation 1900 – 2030 hours
- 29/06/2021 - NNP SIG Meeting 1900 to 2000 hours
- 27/07/2021 – NNP SIG Virtual Presentation 1900 – 2030 hours
- 31/08/2021 - NNP SIG Meeting 1900 to 2000 hours – Open meeting
- 8th-10th September 2021 – ACNN Annual Conference & NNP SIG AGM

Item	Topic	Lead
1.0	Apologies	Amy
	Gill Mibus and Miriam long	
2.0	Confirmation of previous minutes	Jane & Jo
	Nov meeting minutes as no quorum on 5 th Jan Face to Face meeting – minutes accepted	
3.0	Correspondence	
	Email; Room booking for NNP SIG workshop in March. Email to all committee member to review documents. Email to Karen Hose to confirm speakers for march workshop. Confirmation of two more speakers for the march workshop received from Jasmine Antonine & Jany Pienaar	Amy
4.0	Reports / Budget	
	Mainly discuss budget for March Workshop to cover costs of Venue, Parking for speakers & afternoon refreshments. Drinks to be purchase on consumption. Venue approx.: \$700 / Food: \$200 and Parking \$15 per person	
5.0	Executive meeting feedback from Branch & Sig forum	Miriam
	Feedback from February Meeting: to the group about having open forum meeting during the year	Miriam unavailable

6.0	Scholarships - \$8000 per year	Jane
	<p>Applications – none received to date</p> <p>NNP SIG members to attend Annual ACNN Conference Chosen: Jane Langford current chair & Karen Hose past secretary This will depend on National Exec feedback on achieving funding to support sig members to attend.</p>	
7.0	Strategic Plan 2021-2025	Jane
	<p>Document for review in Drop Box Comments added in italic blue font to be reviewed & accepted</p>	
8.0	Sustainable Committee	Jane
	<p>Meetings (Branch & Sig Forum) Next 12th April 2021 – Karen Hose happy to attend</p> <p>Newsletter contributions Next contribution due 1st May – Louise Williamson will be contacted by Jo Scott and will let committee know if unable to contribute</p>	<p>Karen Hose</p> <p>Louise Williamson</p>
9.0	Annual Report	Jane
	<p>Available in Dropbox & emailed to all committee members for review – due to be submitted 28th February. Minor changes required most sig committee members have reviewed</p>	
10.0	<p>Education</p> <p>Virtual Meetings: 12th March - Arun Sett – Lung US – organised and advertised 20th April – Due to this date being an open forum meeting we have decided to approach Jane Harding to discuss Pathophysiology of Hypoglycaemia – email to be sent Amy May 25th & July 27th – Speakers to be confirmed</p> <p>Suggestions for future virtual meeting and discuss having them monthly, underlying organisation required to continue Bi-monthly. Nick Evans – Inotropes Kathy Carmo – Neonatal conversations – Podcast Jennifer Dawson – Resuscitation of extreme prems Presenter TBC - Nava Ventilation</p> <p>Annual NNP Workshop 2021 “Catchy Annual Title” – Recharge & Reconnect</p> <p>March 21st 2021 in Brisbane. Discussed starting at 12pm – 1800hrs due to the contents of the day with an hour break late afternoon</p> <p>The venue has been confirmed as The Constance - \$350 meeting room and \$349 post function - \$699 total. \$15 for parking x6 speakers– NNP Sig happy to cover this cost. Light Refreshments: \$200 / Drinks will need to be purchased on consumption</p> <p>Total estimate cost: \$989 Decided \$50 member and \$70 Non-member to cover room hire 50 x 20 members = \$1000</p>	

	<p>Confirmed Speakers Karen Whitfield – Pharmacist / Anita (NP) – Metabolic overview Pollyanna (Neonatal Fellow) sampling from Cord Blood and Brad Bundles of Rays – Virtual Education Dr Jasmine Antoine – indomethacin for ELBW / severe IVH & Neonatologist from RBWH – HFOV + Vg have yet to confirm. Amy will send out another email if required.</p> <p>Jane to organise – Speaker prizes Jo Scott to liaise with ACNN treasurer for payments Amy to organise, program and evaluation forms Anndrea Flint has offered to organise a Raffle</p>	
	<p>Annual ACNN Conference 2021 Canberra 8-10 September Speakers confirmed: Jenni Chong & Kate O’Hara – Pharmacist Other Options: Jennifer Dawson - resuscitation of ELBW and Rose Boland will discuss further with the conference committee</p>	Jane
11.0	Items for discussion	
	AHPRA – individual specialities – no further discussion at this time	Anndrea
	<p>ACNP – memorandum of Understanding Once the ACNP have had their AGM at the beginning of March the new committee will be approached to discuss this affiliation and paperwork completed in conjunction with the National Executive.</p>	Amy
	NNP Roll Call has been updated for the annual report	Jo
	NNP Resources – Factsheets	Anndrea
	<p>Social media correspondence Advertising & Save the date for March Events sent to SM</p>	Amy
	<p>Website & WhatsApp NNP Forum Website need to be updated prior to April 20th WhatsApp forum to notify Karen Hose for new members</p>	Karen
	Documents for Review	
	<p>Terms of Reference has been updated for the Annual report NNP SIG Factsheet has been reviewed and submitted to the executive for a QR code addition.</p>	All
	New Business	
	NNP Scholarship Document emailed for review by 6 th March – only comment to take back to the exec from Sigs was to be able to review applications more frequently.	
	Next meeting: 20th April 2021 – open meeting to all ACNN Members with a virtual presentation	