



# Neurodevelopmental Care

SPECIAL INTEREST GROUP

## Teleconference Minutes

### General Meeting 13.05.2021

#### Committee Members

Chair: Annie Cheng

Secretary: Ursula Haack

Treasurer: Renee Muirhead

Present: Cindi Escardo, Nadine Griffiths, Amanda Merchant, Sophia Dong.

Apologies: Nil

Item	Topic	Lead
1	Previous minutes: Acknowledged	A.C.
2	<ul style="list-style-type: none"><li>The National Conference ACNN will take place as a face-to-face event in Canberra, 08 – 10.09.2021.</li><li>The official program is not yet released but registration for the conference is open. Preliminary program is available on ACNN website.</li><li>Agenda of The NDC Sig's open general meeting on the 09.09.2021 will be finalised later. The discussion of the meeting will include the nomination of the NDC SIG working committee. Please express your interest to <a href="mailto:ndcsig@acnn.org.au">ndcsig@acnn.org.au</a>, an official expression of interest will be sent prior to the September conference.</li><li>Annie provided a contribution to the ACNN June newsletter for the NDC SIG.</li><li>An invitation for an extra ordinary guideline meeting was sent to ordinary members, executive committee members, Denise Harris, and Kim Psaila. Time: 27.05.2021 at 19:30-20:30 AEST. Log in details: Meeting ID: 591 345 722 Passcode: 500228</li></ul>	ACNN U.H A.C. A.C./ U.H.

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	The discussion will be around the process, scope, and format of a guideline/statement development. Karen New was suggesting setting up a statement rather than a guideline. The statement can refer to existing recommended standards.	
3	<p>Virtual presentations</p> <ul style="list-style-type: none"> <li>• June presentation will be held at the 30.06.2021 at 19:30 to 20:30 Guest speaker is Dr Gayatri Jape from KEMH in WA. Topic: <i>Neuro-Critical Nursing and supporting the developing brain.</i></li> <li>• Followed by an 30min NDC SIG Open General Meeting.</li> <li>• A flyer with registration and log in details were submitted by A.C. to be distributed via the ACNN round up email, newsletter and ACNN website and Facebook.</li> </ul>	A.C.
4	<ul style="list-style-type: none"> <li>• Advertisement of NDC SIG scholarship will be promoted again in the newsletter.</li> <li>• Nadine Griffiths was provided a subsidy for attending the ACNN conference, Nadine kindly declined and donate the registration subsidy to other candidate needed.</li> <li>• Plan of subsidy for attending ACNN conference will be included and discussed on the next agenda.</li> </ul>	A.C.
4	<p>Finalised Business.</p> <ul style="list-style-type: none"> <li>• Fact sheet form to be followed up: Annie sent out extra email to Karen New to follow up the outcome. Maybe further follow up is needed in the ACNN executive meeting.</li> </ul>	U.H./A.C/ R.M.
5	Renee Muirhead agreed to attend the next ACNN executed meeting scheduled on 14 June.	R.M.
6	<p>Next meeting: Open General Meeting</p> <p>Date: 30.06.2021 Time: 20:30- 21:00 AEDT (Sydney time) Meeting ID: 591 345 722 Passcode: 500228</p>	