



NNP SIG Agenda

February 2021

February 6th 2021 – 0800-1400hrs Queensland local time
 Via Zoom - <https://zoom.us/j/540862167> Phone: +61(0)2 8015 2088
Meeting ID: 540 862 167
Password: 143111

SIG Members

Chair: Jane Langford

Secretary: Amy Curran

Treasurer Liaison: Jo Scott

Ordinary members: Miriam Long, Anndrea Flint, Karen Hose, Gill Mibus, Miriann Hennessy, Louise Williamson, Sil

Diary: Meetings 2021 (QLD Time)

- 23/02/2021 - NNP SIG Meeting 1900 to 2000 hours
- ? 22nd March 2021 – NNP SIG Virtual Presentation 1900 – 2030 hours
- 21/03/2021 – NNP SIG Workshop – Brisbane 1300 – 1700 hours
- 26/04/2021 - NNP SIG Meeting 1900 to 2000 hours
- 25/05/2021 – NNP SIG Virtual Presentation 1900 – 2030 hours
- 29/06/2021 - NNP SIG Meeting 1900 to 2000 hours
- 27/07/2021 – NNP SIG Virtual Presentation 1900 – 2030 hours
- 31/08/2021 - NNP SIG Meeting 1900 to 2000 hours
- 8th-10th September 2021 – ACNN Annual Conference & NNP SIG AGM

Item	Topic	Lead
1.0	Apologies	Amy
2.0	Confirmation of previous minutes Nov meeting minutes as no quorum on 5 th Jan	Jane
3.0	Correspondence Email; Room booking for NNP SIG workshop in March ? NeoResq / Grant stable workshop going ahead	Amy
4.0	Reports / Budget Chair Secretary Treasurer	Jane Amy Jo
5.0	Executive meeting feedback from Branch & Sig forum Feedback from December meeting	Jane

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6.0	Scholarships - \$8000 per year	Jane
	Applications – none received to date NNP SIG members to attend Annual ACNN Conference Recommended Chair and Secretary Suggested for 2021 – Jane Langford & Karen Hose	
7.0	Strategic Plan 2021-2025	Jane
	Document for review in DropBox Comments added in italic blue font to be reviewed & accepted	
8.0	Sustainable Committee	Jane
	Meetings (Branch & Sig Forum) - See To Do list 2021 Next meeting 8 th February – Jo Scott to attend Newsletter contributions - See To Do List 2021 Next contribution due 1 st Feb – Gill & Miriam to complete	
9.0	Annual Report	Jane
	Available in Dropbox	
10.0	Education Virtual meetings - ? monthly <ul style="list-style-type: none"> • 22nd March - Arun Sett – Lung US • May 25th – • July 27th – Suggestions : Nick Evans – Inotropes Bundles of Rays – Virtual Education Jane Harding – pathophysiology of hypoglycaemia Kathy Carmo – Neonatal conversations – Podcast Jennifer Dawson – Resuscitation of extreme prems Annual NNP Workshop 2021 - “Catchy Annual Title” ideas March 21 st 2021 Brisbane <ul style="list-style-type: none"> • Venue RBWH Education centre – Costs involve E8 1060 – Dr James Mayne building • Recommended Speakers Karen Whitfield – Pharmacist Dr Jasmine Antoine – indomethacin for ELBW / severe IVH ? Neonatologist – HFOV + Vg • Cost 	
	Annual ACNN Conference 2021 Canberra 8-10 September Speakers confirmed: Jenni Chong, Jennifer Dawson Kate O’Hara - Pharmacist	Jane

11.0	Items for discussion	
	AHPRA – individual specialities	Anndrea
	ACNP – memorandum of Understanding	Amy
	NNP Roll Call	Jo
	NNP Resources – Factsheets	Anndrea
	Social media correspondence	Amy
	Website & WhatsApp NNP Forum	Karen
	Documents for Review	
	Terms of Reference NNP SIG Factsheet	
	New Business	
	Next meeting – 23/02/2021 - NNP SIG Meeting 1900 to 2000 hr	
To Do List 2021		
Date/Month	Task	Person Responsible
Branch & SIG Forums -		
14.12.2020	Participation via zoom, present NNP SIG activities	Jane
08.02.2021	Participation via zoom, present NNP SIG activities	Jo
12.04.2021	Participation via zoom, present NNP SIG activities	
14.06.2021	Participation via zoom, present NNP SIG activities	
09.08.2021	Participation via zoom, present NNP SIG activities	
Newsletter		
December 2020	Submission for the December newsletter – due November	Amy
March 2021	Submission for the December newsletter – due February	Gill & Mirriam
June 2021	Submission for the December newsletter – due May	
September 2021	Submission for the September newsletter – due August	
December 2021	Submission for the December newsletter – due November	
Resource development		
Forum Guide	‘How to’ guide for Education forum organisation, for those assisting in workshop arrangements <ul style="list-style-type: none"> requirements for sourcing rooms, projectors, communication plan, speakers and logistics 	Anndrea
NNP pathway	Need a pathway document developed for potential / future NNPC reference	
Education standard brief for presenters	Standard brief for NNP SIG education presenters to continue to be provided to ensure appropriate level of information for NP knowledge growth.	