



Australian College of Neonatal Nurses Inc. SA Branch  
 SA Branch Executive Meeting Minutes – Monday 27<sup>th</sup> March 2017  
 Meeting Location: Seminar Room 3<sup>rd</sup> floor QVB W&CH

<i>ISSUE</i>	<i>REPORT/DECISION/ACTION</i>	<i>BY WHOM</i>
1. Present	Angela Cavallaro, Gill Mibus, Brie Simpson, Marissa Lewis, Miriam Long, Lee Hussey, Meg Bater	
2. Apologies		
3. Business Arising from previous minutes	<p>Mindfulness and Wellbeing in the Nursery Seminar on May 24 from 7-9</p> <ul style="list-style-type: none"> <li>• Brie discussed speaker Annie Harvey and what she will be speaking on. Brie to speak with Pauline to see if we can show her around the unit to orientate her to our surrounds. Her background is in education and teaching. She will speak for 1 hour and 15 minutes (how to decrease stress and anxiety, mindful eating and self-regulation, improve sleep more self-aware). Carl to speak on wellness and caring for yourself so that you can care for others for 30 minutes. Angela to touch base with him. Meg reports that AV is available, large room. Separate kitchen facilities. Signs needed, have one member in the lobby to direct people (&amp; a sign) then another person at the door to the room itself. Have a sign for the door for latecomers in the event that the doors are locked. Meg to arrange sign. Refreshments to be after the event. Tea and coffee arrangements to be followed up with Meg. Angela suggested spending around \$100 at local bakery – Brie and Marissa to arrange. Milk for tea and coffee. Fliers to be sent out to the smaller units. Need to add onto the flier where to register. Payment to Annie to be paid after the event. Payment for Carl ?wine (Gill to ask what he drinks!) Evening to start with Carl.</li> <li>• Bali sponsorship – one applicant (Mel Barker)all agreed that she is successful. Angela to send official response with Marissa to arrange funding for \$1000.</li> </ul>	<p>Brie</p> <p>Angela</p> <p>Meg</p> <p>Meg</p> <p>Brie &amp; Marissa</p> <p>Miriam</p> <p>Gill</p> <p>Angela &amp; Marissa</p>
4. Financial report		Marissa
5. New Business	<ul style="list-style-type: none"> <li>• Angela received a request for an ACNN representative on the Perinatal Subcommittee of the Maternal Perinatal and Infant Mortality Committee –6 meetings per year. Gill volunteered, Angela to forward her nomination. 3 year term.</li> </ul>	Angela

	<ul style="list-style-type: none"> <li>• Di Johansson is continuing to sell the Entertainment Books for ACNN, to send out fliers. Miriam to check if she is able to upload still.</li> <li>• Gill arranging a night at W&amp;CH to put together the birthing kits for PNG – Wednesday April 12th. BKFA (birthing kit foundation Australia) sent all over the world. Needs some volunteers from 7 - 8 pm. Miriam to donate soap.</li> </ul>	<p>Miriam</p> <p>All (if available)</p>
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Next meeting will be held at W&CH QVB seminar room 3<sup>rd</sup> floor on May 15<sup>th</sup> at 5.00pm