

Meeting /Project Name	NDC position statement 2021		
Date of meeting	26 July 2021	Time	19:30-20:30 (AEST)
Minutes prepared by	Ursula Haack	Location	Zoom teleconference
Meeting objective			
Development of NDC position statement <ul style="list-style-type: none"> Progressing with structure and context of statement 			
Attendee			
Chair:	Annie Chang		
Secretary:	Ursula Haack		
Committee:	Nadine Griffiths, Sophia Dong, Michelle Thomas,		
ACNN Members:	Kim Psaila, Alicia Blake		
Apologies:	Renee Muirhead, Jenna Rhodes, Amanda Bates		
Topic	Discussion		
Formulation of position statement	<ul style="list-style-type: none"> The ACNN position statement development guideline does facilitate the construction of the NDC statement First draft done by Nadine was further edited by today's group to meet the criteria of ACNN position statement guidelines The NDC position statement should be no longer than 2-3 pages all included. Recommendations will be linked to existing evidence. Recommendations are for grading regarding strength of evidence. ESO and secretary were informed the idea of layout prior meeting. Verbal consent was obtained from ESO. Further confirmation required from secretary. 		
Definition of the topic	<ul style="list-style-type: none"> Step one as per ACNN guideline the construct of a definition of the topic was finalised and agreed upon by the team. 		
Introduction & summary	<ul style="list-style-type: none"> Step two, the summary, will involve a summary inclusive of a historical precedence related to neurodevelopmental care. Kim Psaila will provide resources to assist with step two. Ursula agreed to construe the paragraph after reviewing the resources 		
Delphi round one	<ul style="list-style-type: none"> All members of this group to provide a list of their top ten neurodevelopmental care strategies which should be included in the statement by the next meeting. 		
Existing Sample of	<ul style="list-style-type: none"> Source samples of existing position statement from ESO, ACNN. 		



position statement	
access to screen share documents	Annie Chang will ensure the function is available for next meeting
Next Meeting	Date: 26/08/2021 Time: 19:30 (AEST) Meeting ID: 591 345 722 Passcode: 500228