



# NNP SIG Annual General Meeting Minutes

November 25<sup>th</sup> 2019

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1930hrs – 2030hrs

Zoom meeting

## SIG Members

Chair: Anndrea Flint

Secretary: Karen Hose

Treasurer: Jo Scott

Attendance: Anndrea Flint, Karen Hose, Jo Scott, Gill Mibus, Seija Arygros, Amy Forbes-Coe

Apologies: Jane Langford

Item	Topic	Lead
1.0	Confirmation of previous minutes - Jo Scott, Amy Forbes-Coe	Anndrea
2.0	<b>Items for Discussion</b>	
2.1	Annual Report 2019 – will need to be worked on. Additional documents are: Sustainable committees document; update TOR; STABLE;	Anndrea
2.2	Committee Election <ul style="list-style-type: none"> <li>• Chair – Anndrea Flint</li> <li>• Secretary – Karen Hose</li> <li>• Treasurer – Jo Scott</li> </ul> Decision to provide more active mentorship for new team members to ensure sustainability  Ordinary members <ul style="list-style-type: none"> <li>• One new member and previously serving members voted in unanimously.</li> <li>• Note: Ordinary members need to commit to 80% meeting attendance</li> <li>• Ordinary members: Jane Langford, Amy Forbes-Coe, Gill Mibus, Miriam Long, Amy Barker</li> <li>• Seija Argyros relinquishing ordinary membership, thank you Seija for your valuable contribution over the past year.</li> </ul>	Anndrea All members
2.3	Meetings - Need meeting dates for next 12 months, next one January, Discussed scheduling of meetings for the next year All dates to be scheduled at first meeting of 2020	All members

2.4	<p>First meeting 2020 date to be decided via Doodle Poll - ? 1/2/2020. Discuss all documents and STABLE program; look at conference plan</p> <p>ACNN Conference date 2-4 September 2020 Kris Kalsen NP – has developed a 2<sup>nd</sup> edition STABLE program which is a cardiac workshop, proposal to conference committee to fund her flight (BC required)</p>	
<b>3.0</b>	<b>Correspondence</b>	
3.1	Budget \$4100.47	Jo
<b>4.0</b>	<b>New Business</b>	
4.1	<p>General discussion with members about committee membership, impacts on work/life balance, time commitments of committee roles, and opportunity for improved support from ACNN executive to SIG committees for greater engagement and generation of interest in SIG leadership or involvement</p>	All members
<b>5.0</b>	<p><b>Next NNP SIG AGM</b></p> <p>September 2<sup>nd</sup> - 4<sup>th</sup>, 2020</p>	