



Minutes Teleconference February

Meeting Date: 19th February
 Time: 1900 AEST
 Venue: Teleconference

Chair: Nadine Griffiths

Apologies: Melissah Burnett

Attendees: Katrina Stockman, Kristen Hughes, Ursula Haak, Siobhan Mardden, Kimbra Thomas, Maxine Bollinger

Conflicts of interest: none declared

Meeting commenced: 1902

Minutes from previous meeting accepted by: Ursula Haak

	Agenda Item	Lead
2	Business arising from previous minutes	
2.1	Terms of reference: <ul style="list-style-type: none"> - Endorsed by the group and circulated to members - For review in 12months time December 2018 <i>Action: Remove from agenda</i>	Mel/Nadine
2.2	NDC Survey <ul style="list-style-type: none"> - Survey developed with input by group - Ethics approval from University of Western Sydney - Circulated to ACNN members in January will be open for 6 weeks - Results will be presented at ACNN National conference - Reminder to SIG members to complete survey <i>Action: Provide Update at next teleconference</i>	Nadine
3	Correspondence/items for noting	
3.1	Correspondence <ul style="list-style-type: none"> - None received <i>Action: none</i>	Nadine



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4	Items for discussion approval	
4.1	<p>NDC SIG Annual Report</p> <ul style="list-style-type: none"> - Annual report distributed to SIG members <p><i>Action: Mel to upload to website. Remove from Agenda</i></p>	Nadine
4.2	<p>ACNN National Conference 2018 and NDC SIG</p> <ul style="list-style-type: none"> - Request from conference committee for feedback from SIG's regarding program - SIG has been allocated 2 x 1 ½ hour streams in the program group to suggest content - Suggested keynote speakers: Sharon Laing and Carole Kenner - Groups preference is for 30 minute face to face meeting to occur during this period of time - Preference for no NDC breakfast session - SIG members encouraged to submit NDC abstracts <p><i>Action: Nadine to feedback to National ACNN executive group preferences</i></p>	Nadine/group
5	Other Business	
5.1	<p>Transitioning preterm infants out of cots (practice query)</p> <ul style="list-style-type: none"> - Request for members of group to share resources (policies) and information regarding unit practices <p><i>Action: Please forward information to Katrina Stockman</i></p>	Katrina Stockman
5.2	<p>Light it Purple Campaign</p> <ul style="list-style-type: none"> - Update regarding availability of posters - Partnership with Life's Little Treasures - Who has been approached and how this could become a national initiative <p><i>Action: Nadine/Mel to upload Light it Purple posters to NDC SIG page</i></p>	Nadine
5.3	<p>Expression of Interest for Committee positions</p> <ul style="list-style-type: none"> - Request to email upcoming SIG committee positions to ACNN membership (chair and secretary position) to 	Ursula Haak



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	facilitate increase in members and opportunity within the NDC group - Proposal to send email in May/June closer to National conference <i>Action: Nadine to send email to ACNN members in June</i>	
6	Items to be completed at June meeting	
6.1	Planning for face to face NDC SIG meeting	

Meeting closed: 1948

Next meeting: June 2018